

For a full Request for Proposal (RFP) for the 2016 Survey: Please contact OMB at 231-534-7235 or email becky.woods@gtbindians.com. Full RFP will be sent via email.

December 16, 2015

Overview:

The Grand Traverse Band of Ottawa and Chippewa Indians (GTB) will receive written proposals from qualified individuals, organizations, or consulting firms for professional services to conduct a comprehensive survey to all of the GTB membership who are head of household.

Project Information:

The project involves the development of a survey, methodology of disbursement and return, comprehensive evaluation of results, consultation, and communication with the GTB staff and leadership for input, reporting updates, and results. The work will include technical analysis and compilation of data in multi-media reporting format. The importance of this survey will be emphasized to the membership on behalf of the GTB, through the provision of incentives to qualified survey participants. The monetary incentives will be awarded via a lottery style disbursement at the close of the survey timeline.

The GTB is a federally recognized Tribe of the state of Michigan. Although the Tribal service area is six-counties that consist of: Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau, and Manistee, there are head of household members throughout the Nation. There are approximately 4,170 members of which approximately 3,113 are over the age of 18 years old.

As a sovereign Nation the GTB, has authority to develop programs, services, and functions that best meet the needs of the Tribe, to do so, it is important for the Tribe to gather input from the membership. The survey results will assist the GTB leadership in identifying priorities for developing direct services for the membership as they relate to housing, health and the Revenue Allocation Ordinance.

Timelines:

- Grand Traverse Band of Ottawa and Chippewa Indians Community Survey 2016 RFP Issued: December 23rd, 2015;
- **RFP responses due to the Office of Management and Budget, Attention: Deb Greensky @ 2605 Northwest Bay Shore Drive, Peshawbestown, Michigan 49682. DUE DATE(amended): January 29th, 2016 by 4:00 PM (EST); Special Instructions are in the full packet – you must request a full packet.**
- Surveys disbursed to GTB membership heads of households: February 22nd, 2016;
- Close survey submissions from participants: March 21st, 2016;
- Incentive lottery winners announced: March 25th, 2016;
- Final Analysis of survey due to Project Team: April 29th, 2016;
- Final Report to Tribal Council, Project Team, and Key Staff: May 13th, 2016;
- Final billing and all survey materials submitted to Project Team: May 20th, 2016.