



Invitation to Bid
GTB Parks and Streets – Getz Park Improvement Project

Date: May 10, 2019
To: Qualified Contractors

Owner Representative:

Ron Anderson, Facilities Manager
2807 N. West Bay Shore Dr.
Peshawbestown, MI. 49682
Office: 231-534-7034
Cell: 231-631-9983

Project Engineer:

Grand Traverse Engineering & Construction
3147 Logan Valley Drive
Traverse City, MI 49684
Office: 231-941-8505

Your firm is invited to submit an offer to the Owner for construction work located in Peshawbestown, Michigan. Offers are to be submitted at the **Owner Representative's office at, 2807 N. West Bay Shore Drive, Peshawbestown, MI. 49682** before **12:00 p.m.** local time on the **17th day of May 2019** for the following project generally described below:

Leelanau County – Getz Park Improvement Project
Schedule A Project #19001G

BACKGROUND:

The Grand Traverse Band of Ottawa and Chippewa Indians is soliciting proposals from qualified contractors to provide construction services to reconstruct Grand Traverse Band's Getz Park as identified in the attached plans, specifications, and details. The improvements to the GTB Getz Park will require installation of a new commercial curbed approach off M-22, upgraded driveway, tree and stump removal, earth excavation, sand fill, new gravel parking lot, stone steps, ADA concrete ramp and site restoration.

PROJECT LOCATION:

Grand Traverse Band of Ottawa and Chippewa Indians
Getz Property
2605 N West Bay Shore Dr.
Peshawbestown, MI 49682

BID REQUEST:

We are requesting a:

1. **(Fixed Firm Unit Price)** Supply and installation of all proposed work and materials defined on the civil plans and specifications attached and dated 5-2-19.

Bid Documents for a Fixed Firm Unit Price contract may be obtained from the Project Engineer: GTEC, 3147 Logan Valley Road, Traverse City, Michigan, 49684. Contract documents shall be sent via USPS First Class Mail only. Neither the Owner nor the Project Engineer is responsible for delivery of any mailed or delivered documents or delivery of said documents within the prescribed time set for the receipt of bids.

Bidders will be required to provide 20 percent Bid security. The successful Bidder must furnish a 100 percent Performance Bond, and a 100 percent Labor and Materials Payment Bond.

Submit your offer on the attached bid form. Offers submitted via facsimile will be accepted; however, the original offer shall be sent via U.S. Postal Service. First class mail and postmarked on or before the bid submission date.

Your offer is required to be submitted under a condition of irrevocability for a period of 60 days after submission.

The Owner, being considered the sole and only judge, reserves the right to waive any informality in, or to reject, any or all bids, should the Owner deem it to be in the owner's best interest to do so.

GENERAL CONDITIONS:

- The contractor will be awarded on the basis of the lowest responsible bid; however the owner reserves the right to accept any bid or to reject any and all bids, or to negotiate contract terms with the various bidders when such is deemed by the owner to be in their best interest.
- Contractor is responsible for coordination with all other trades or subcontractors working on the project.
- Contractor is responsible for visiting the site for field verifying all possible obstacles and verifying all pay item quantities prior to submitting a bid.
- Only such quantities less than or equal to the Ceiling Price of each respective pay item actually performed and accepted will be paid for. Quantities of work items greater than the Ceiling Price of each work item require the prior justification by the Contractor and approval of the Owner before being performed. An increase or decrease in quantity for any item shall not in any way be regarded as grounds for an increase or decrease in the bid prices.
- Contractor is responsible for verifying the location and depth of ALL existing utilities. The contractor shall notify "Miss Dig" (1-800-482-7171) and the Owner at least 72 hours prior to the start of construction. Landscape Architect, Civil Engineer, or Owner shall not be responsible for any omissions or variation from the location shown on the plans or identified by Miss Dig.

- **Alaska Native / Native American-Owned Preference**

- **Indian Self-Determination and Education Assistance Act.**

The work to be performed under this contract is subject to Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e). Section 7(b) requires to the greatest extent feasible; (1) preference and opportunities for training and employment shall be given to Native Americans or Alaska Natives, and (2) preference in award of contracts and subcontracts shall be given to Native America or Alaska Native organizations and / or economic enterprises.

- **Indian Ownership Certifications**

A qualified bidder shall to submit Indian Ownership Certifications or other evidence of Native American / Alaskan Native ownership, in accordance with Grand Traverse Band's preference policies, and all applicable regulations and policies pertaining to this solicitation.

During the RFP phase, Native American- or Alaska Native-owned firms will be awarded a 5% preference in the cost criterion. Minority Business Enterprises will be afforded full opportunity to submit offers in response to this invitation and will not be discriminated against on the grounds of race, color, sex, religion, or national origin in consideration for an award.

Describe if your firm is Native American- or Alaska Native-owned or any of your major subcontractors or suppliers are Native American- or Alaska Native-owned. Provide contact information including a name and current telephone numbers for such listed firms.

The Grand Traverse Band hereby notifies all bidders that it will affirmatively ensure that any organizations under contract with it are both a Native Preference organization and an Equal Opportunity Employer, and that it does not discriminate against any person, firm, partnership, or organization on the basis of race, color, religion, sex, age, national origin, marital status, sexual orientation, medical condition, physical handicap or disability. Any person, firm, partnership, or organization contracting with or doing business with Grand Traverse Band will be in conformity with the Band's policy on non-discrimination.

- **Native American or Alaska Native Ownership / Participation**

The following points figure into the point grading scheme below:

- 5 points - Prime contractor or 2 or more major subcontractors or suppliers have majority Native American or Alaska Native ownership.
- 2 points - One major subcontractor has majority Native American or Alaska Native ownership.
- 1 point - Only minor subcontractors or suppliers have majority Native American or Alaska Native ownership.
- 0 points - No firms on the proposed team have Native American or Alaska Native ownership.

- **Insurance Requirements**

The **Contractor and any subcontractors** who perform any of the projects identified in the contract shall secure, pay premiums for, and keep in force until the expiration of this contract, or subcontract under this contract, or any renewal thereof, the following insurance: (1) Workman Compensation Insurance, as required by the laws of the various states in which the contract is performed; (2) Owner's landlord's and tenant's bodily injury liability insurance with limits of not less than \$1,000,000 for each person, and \$5,000,000 for each accident; (3) Property Damage Liability Insurance with limits of not less than \$500,000 for each accident and a total limit of \$1,000,000 for damages arising out of bodily injuries to or death of two persons in any one accident.

- **Project Schedule**

- Bids due: May 17th, 2019
- Recommendation to Tribal Council: May 29th, 2019
- Anticipated Preconstruction Meeting: June 3rd, 2019
- Anticipated Notice to Proceed: June 10th, 2019
- Anticipated Project Completion: June 28th, 2019

Refer to additional notes and specifications in the drawing package.

BID FORM

Bid For: Attached bid schedule including grading, drainage, pavement removal, aggregate base, bituminous surface, tree removal, stump removal, mulching, topsoil to grade, grass seeding, rip rap, stone steps, ADA ramp, and signage for the: Getz's Park in Peshawbestown, Michigan

Date Due: Return proposal to Ron Anderson at the GTB Facilities office as soon as possible but: No later than 12:00pm., May 17, 2019.

Contractor _____

Project: Getz Park Improvements Project

Prepared by: Ron Anderson

Client: Grand Traverse Band of Ottawa and Chippewa Indians

Mail Bid To: Ron Anderson, Facilities Manager
2807 N. West Bay Shore Dr.
Peshawbestown, MI. 49682
Phone:
Office: 231-534-7034
Cell: 231-631-9983

Project Location: Getz Property
2605 N West Bay Shore Dr.
Peshawbestown, MI 49682

Instructions for bidding:

1. Examine the specifications and drawings provided. Site visits to review the project are encouraged.
2. Fill in cost for each line item including individual unit cost and provide total cost for the installation of the project.
3. Return proposal by due date above.

Schedule A – Project #19001G

Pay Item No.	Pay Item Name	Units	Project Quantity	Bid Unit Price	Total Price
1500001	Mobilization, Max 10%	LS	1		
2010001	Clearing	Acre	0.5		
2020006	Stump, Rem, 19 inch to 36 inch	Ea	2		
2040050	Pavt, Rem	Syd	420		
2050010	Embankment, CIP	Cyd	400		
2050016	Excavation, Earth	Cyd	965		
2080016	Erosion Control, Gravel Access Approach (Optional)	Ea	1		
2080036	Erosion Control, Silt Fence	Ft	180		
2090001	Project Cleanup	LS	1		
3010003	Subbase, LM	Cyd	205		
3020016	Aggregate Base, 6 inch	Syd	530		
3060012	Aggregate Surface Cse, 8 inch	Syd	1,260		
4010012	Culv End Sect, 12 inch	Ea	1		
4010131	Culv CI A, 12 inch	Ft	20		
4011109	DR Marker Post	Ea	1		

5010001	Pavt, Cleaning	LS	1		
5010009	Edge Trimming	Ft	204		
5010061	HMA Approach	Ton	55		
5010703	HMA, LVSP	Ton	27		
8020016	Curb and Gutter, Conc, Det B2, Modified	Ft	124		
8020050	Driveway Opening, Conc, Det M	Ft	84		
8020075	Spillway, Conc	Ft	14		
8070085	Post, Wood Guard	Ea	4		
8100371	Post, Steel, 3 lb	Ft	10		
8100402	Sign, Type III, Erect, Salv	Ea	1		
8100404	Sign, Type IIIA	Sft	2		
8120170	Minor Traffic Devices	LS	1		
8120260	Plastic Drum, High Intensity, Lighted, Furn	Ea	10		
8120261	Plastic Drum, High Intensity, Lighted, Oper	Ea	10		
8120370	Traffic Regulator Control	LS	1		
8130010	Riprap, Plain	Syd	27		
8160020	Fertilizer, Chemical Nutrient, CI A	Lb	40		
8160025	Mulch	Syd	3,615		
8160026	Mulch Anchoring	Syd	3,615		
8160037	Seeding Mixture TDS	Lb	19		
8160077	Topsoil Surface, Salv, 4 inch	Syd	3,620		
90002	Construction Survey & Staking	LS	1		
90003	Beach Access Ramp	LS	1		
90004	Beach Access Steps	LS	1		

Total Base Bid =

In submitting the Bid, the undersigned agrees:

1. To enter into and execute an anticipated Contract, if awarded on the basis of this Bid in accordance with the General Conditions in this Invitation to Bid, which shall be provided to The Grand Traverse Band of Ottawa and Chippewa Indians.
2. To accomplish the work in accordance with the Contract Documents, Plan and Specifications.
3. To complete the work by the time stipulated.

By: _____ Date: _____

Signature: _____ Title: _____

Company Name: _____ Phone: _____

Business Address: _____ Fax: _____