

USI Consulting Group provides recordkeeping services for the GTB Minors Trust.

Minors Trust Distributions:

Around 90 days prior to a member's 19th or 21st birthday, USI will mail a distribution packet to the address on file. Members can also call (833) 530-0244 or email <u>GTBTribe@USI.com</u> to request a distribution packet be sent to them.

Members who have graduated high school or achieved a GED are eligible for their first distribution the later of age 19 or graduation/GED date. Members who have not graduated or achieved a GED, are eligible at age 21.

Distributions are typically paid in 3 annual installments and paid on the member's birthday:

- 1. Age 19/21 1/3 of account balance
- 2. Age 20/22 1/2 of account balance
- 3. Age 21/23 Remaining account balance

Distributions from the trust are paid via ACH. Members must have a checking or savings account in their name, and for their use.

Minor Trust distributions are taxable income and are subject to income taxes applicable under federal and/or state law. Federal income tax will be withheld at the rate of 15% of the total distribution. State income tax will not be withheld. A 1099-Misc will be provided for tax reporting purposes.

Items needed to receive distribution:

- Original completed direct deposit form with notarized signature
- A copy of a government issued photo ID
 - Driver's License, Tribal or State Identification Card and Passport are acceptable
 - The name on the photo ID must match the name on the bank account
- A voided check or Bank Account Verification letter (see below for more info)
- A copy of your birth certificate
- A copy of your high school diploma or equivalent
 - Not required if 1st distribution is at age 21

Bank Account Verification Letter Requirements:

- On Official Bank Letterhead
- Dated (with a "current" date)
- Must contain the following pieces of information:
 - o Name on account
 - Routing Number
 - Account Number
- Signed by a Bank Officer showing also their legible, printed name and title
- Phone number of the signing Bank Officer

Distribution Payment Timing:

- 1st distribution will be paid the **later of** 5-7 business days after receipt of all required documentation or the member's birthday.
- 2nd and final distributions will be paid on the member's birthday. If member's birthday falls on a weekend or bank holiday, the distribution will be paid the following business day.

Assets for the Trust are held at PNC Bank. USI provides distribution instructions to PNC. PNC issues and processes distribution/ACH to member's bank account. 1099-Misc are issued by PNC Bank

The GTB Recordkeeping Team can be reached at <u>GTBTribe@USI.com</u> or (833) 530-0244.