

2024-2025
ACADEMIC
YEAR

GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS



Little Spirit Moon "Minidooonhs Giizis" • Education • Life-Long Learning Department
845 Business Park Dr • Traverse City, MI 49686 • (231) 534-7760 or Fax (231) 534-7773

Serving Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau & Manistee Counties

STUDENT SERVICES REQUEST FORM

Student Name Birthdate TID# Age Grade (Rising to)

Mailing Address City/State/Zip Code

Home Telephone # or Cell Phone #

Mail to or Pick-up Location

Parent / Legal Guardian / Foster Name

Parent / Legal Guardian / Foster Email Address

PROGRAM REQUIREMENTS

- Student must have a completed Life-Long Learning **Student Enrollment & Consent to Disclose Education Records Form** on file with program.
- Student must live in and attend school within the GTB six-county service area.
- Student must be enrolled in Pre-Kindergarten – 12th grade, age three years to 19 years.
- The Parent/Guardian requesting services must provide proof of legal custody of student.
- The Parent/Guardian must comply with program guidelines available on www.gtbindians.org.
- Student must be a GTB Tribal Member with a copy of their Tribal Identification on file with program.

PROGRAM SERVICE OPTIONS

GIFT CARD (Gift card transactions are sales taxable) - **Original receipts must be submitted.**

REIMBURSEMENT - Shop at Store of your Choice - **Original Receipts must be submitted.**

PURCHASE ORDER - JC Penney - **Traverse City location only.**

School Clothing Extra-Curricular¹ Driver's Education² Senior Expenses³ Gift Card⁴

DISTRIBUTION AMOUNTS:

Pre-K to 4th grade = \$150.00

5th to 8th grade = \$200.00

9th to 12th grade = \$250.00

¹ Extra-Curricular: Distributed on a First Come First Serve basis until funds are depleted. Requests may be split between activities to the maximum distribution amount allowed per school year.

² Driver's Education: Distribution amount up to \$450 per student. One-time request per student.

³ Senior Expenses: Distribution amount up to \$300 per student. One-time request per student.

⁴ Extra \$30 will be added for backpack and school supplies.

FOR EXTRA-CURRICULAR, DRIVER'S EDUCATION, AND SENIOR EXPENSES REQUESTS - THE FOLLOWING INFORMATION MUST BE SUBMITTED:

1. Letter or Documentation confirming student participation from the coach / instructor.
2. Payment and/or reimbursement expectation e.g. copy of registration form, original receipt.

** I certify to the above information; any misuse or misrepresentation to the program may prevent future student service requests.*

** If student received gift card(s) and did not submit receipts, they are ineligible for future gift cards but are eligible for a purchase order or reimbursement; see Gift Card Program Guidelines.*

Parent/Legal Guardian Signature: _____ Date: _____