

2025-2026
ACADEMIC
YEAR

GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS

Little Spirit Moon "Minidoonhs Giizis" • Education • Life-Long Learning Department
845 Business Park Dr • Traverse City, MI 49686 • (231) 534-7760 or Fax (231) 534-7773



Serving Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau & Manistee Counties

GTB STUDENT SERVICES REQUEST FORM

GTB Student Name

Is this student's information the same as found on the Student Enrollment & Consent to Disclose Education Records form?

Grade (2025-2026)

Yes ☐ No ☐ If no, must submit updated form.

PROGRAM REQUIREMENTS

- Student must have a completed Life-Long Learning **Student Enrollment & Consent to Disclose Education Records Form** on file with program.
- Student must live in and attend school within the GTB six-county service area.
- Student must be a GTB Tribal Member with a copy of their Tribal Identification on file with program.
- Student must be enrolled in Pre-Kindergarten – 12th grade, age three years to 19 years.
- Parent/Guardian/Foster requesting services must provide proof of legal custody of the student.

PROGRAM SERVICE OPTIONS: GIFT CARD OR REIMBURSEMENT

GIFT CARDS* – **No receipts required.**

REIMBURSEMENT* – **Original receipts required.**

**Shop at stores of your choice. *Transactions are sales taxable.*

- School Clothing ¹ ☐
- Extra-Curricular ² ☐
- Driver's Education ³ ☐
- Senior Expenses ⁴ ☐

For Extra-Curricular, Driver's Education, and Senior Expenses requests – the following information must be submitted:

1. Letter or Documentation confirming student participation from the coach / instructor.
2. Payment and/or reimbursement expectation e.g. copy of registration form original receipt.

DISTRIBUTION AMOUNTS:

Pre-K to 4th grade = \$150

5th to 8th grade = \$200

9th to 12th grade = \$250

¹ Extra \$30 is added to School Clothes gift card to go toward Backpack and School Supplies.

² Extra-Curricular: Distributed on a First Come First Serve basis until funds are depleted. Distribution may be split between activities to the maximum amount allowed per school year.

³ Driver's Education: Distribution amount up to \$450 per student. One-time request per student.

⁴ Senior Expenses: Distribution amount up to \$300 per student. One-time request per student.

____ (initial) I declare the above information is true and correct; any misuse or misrepresentation may prevent any future student service requests.

____ (initial) I understand I may be called upon to prove I did not use this funding for unallowable expenses (i.e. alcohol, tobacco, luxury items).

____ (initial) I agree to comply with all Program Requirements, Program Service Options, and Gift Card Program Guidelines.

____ (initial) I am the legal custodian of the student named above who has primary physical custody and decision-making authority.

Parent/Legal Guardian Signature: _____ Date: _____