

## Application for Use of Buildings at GTB Marinas Grand Traverse Band of Ottawa and Chippewa Indians

\*Complete all highlighted areas  
as indicated and return to NRD.  
Email: [NRD@gtb-nsn.gov](mailto:NRD@gtb-nsn.gov)

Permission for use of buildings at GTB marinas and other tribal lands, including fish processing building at Arthur Duhamel marina in Peshawbestown and Beaver's Landing marina on Beaver Island, must be pre-approved per GTB policy prior to any use. Approval for use of buildings at GTB marinas and other tribal lands must be renewed every calendar year.

Note: regulations are prescribed in Section 5.06 of GTB's Great Lakes Fishing Regulations, entitled "Use of Buildings at GTB Marinas and other Tribal Lands." (NRD refers to the GTB Natural Resources Department.)

Please print all information.

Date of application requesting permission to use building at marinas or other tribal lands: \_\_\_\_\_

Requested by: (print) \_\_\_\_\_ Tribal Member TID# \_\_\_\_\_ License #: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ "Cell": ( ) \_\_\_\_\_

Requester's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Helper's name: (print) \_\_\_\_\_ Tribal Member TID# \_\_\_\_\_ License #: \_\_\_\_\_

Application received at NRD by: \_\_\_\_\_ Date: \_\_\_\_\_

Requester's specific request --

(1.) Building location: ☐ Peshawbestown fish processing building; ☐ Beaver Island; ☐ other- \_\_\_\_\_

(2.) (a.) If Peshawbestown fish processing building request: ☐ assigned unit; or ☐ specific/temporary use of unit

(b.) If specific/temporary use: date/time period of specific use \_\_\_\_\_ purpose of use: \_\_\_\_\_

Approval of building use by NRD Manager: (signature) \_\_\_\_\_ Date: \_\_\_\_\_

Yes ☐ No ☐ — NRD reviewed security/safety issues with above Requester before use on (date): \_\_\_\_\_

Key / Code Needed: Yes ☐ No ☐ (see below) If you answered no, how will you enter? \_\_\_\_\_

Responsible person signing must adhere to the safety and security issues for each building and approved building uses.

Returned keys to: \_\_\_\_\_ Date: \_\_\_\_\_ Keys received by: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: use of buildings at GTB marinas (including fish processing building units) is restricted to sole purpose of processing (adding value to) fish caught by licensed GTB fishers while exercising GTB's Great Lakes' treaty rights; Requesters must be in compliance with HACCP requirements to be eligible, and lack of HACCP compliance is basis for immediate suspension; section 506(A)(1) of regulations restricts use to GTB members with valid commercial and/or subsistence fishing licenses

Signing below (other side) signifies you agree these restrictions and to be responsible for the following items and security of the building and area.

1. Responsible person signing below is responsible for the building and its security during use time requested above.
2. Equipment, storage, and/or clean-up and are the responsibility of the individual utilizing the space.
3. If you need to obtain a loaner key or key code, contact the NRD Office Manager the day before using. (\$75 fee for recoding or for lost keys).
4. Please do not leave the building or grounds unattended during your use time.
5. You must empty all waste containers and put garbage into dumpsters, making sure area is clean before leaving.

6. Do not possess or allow any alcohol, drugs or other controlled substances on the premises or allow other illegal activity to occur on property. Violations subject the responsible person(s) to immediate suspension.
7. You are responsible to clean up all areas utilized (including bathrooms if used). If left in an inappropriate or unclean manner, a cleaning fee of \$20.00 per person, per hour will be charged to the responsible person(s) signing below, who shall be obligated to pay for any and all damages to this GTB property during your use time.
8. Smoking in the facilities is not allowed.
9. No fires are allowed inside the building or in the surrounding area, except in designated areas.
10. You must ensure all doors are locked and secured before leaving and lights are turned off. You are responsible for the security of the building during your preparation, use and clean-up time.
11. Any damage to GTB property will result in suspension of use of GTB buildings.
12. GTB marina buildings are under 24/7 surveillance. Conservation Officers, Law Enforcement, NRD staff and/or fisheries biologists are authorized to inspect the premises before and after use and to report violations to the NRD.
13. Undersigned Requester/responsible person acknowledges that above-listed personnel as well as Facilities Department staff have access to and may inspect assigned unit without notifying or having Requester's permission.
14. Undersigned Requester/responsible person acknowledges that failure to comply with these terms/restrictions is basis for immediate suspension/revocation of building use authorization/privileges.
15. Undersigned Requester/responsible person acknowledges that I am responsible for damages caused by intentional or negligent actions of mine or anyone assisting me.
16. Undersigned Requester/responsible person acknowledges that tribal regulations prohibit any alterations to the buildings or any construction activities to the buildings or on the marina properties without prior written permission of the NRD.
17. Requester acknowledges and agrees to comply with above restrictions and with the GTB Great Lakes Fishing Regulations Section 5.06 – “Use of Buildings at GTB Marinas and other Tribal Lands.”

**Restrictions:** All GTB non-marina equipment and/or buildings are off limits. No Exceptions. Do not leave any non treaty-fishing related or fish processing related personal items within buildings or on GTB Marina properties.

(Sign below and print clearly)

I acknowledge and accept the terms and obligations of this application/agreement and of the GTB Great Lakes Fishing Regulations Section 5.06 – “Use of Buildings at GTB Marinas and other Tribal Lands.”

Requester/Responsible Fisher (print name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(if applicable) Co-responsible Fisher (print name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NRD Manager (print name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy of completed form with all signatures to be provided to the Tribal Manager’s Office.

Original form will be kept in the NRD Office. Copies via email to: GTB Conservation and Law Enforcement Departments, Facilities Department, GTB Risk Manager (insurance office).

***Application form requesting use of building at GTB marina -- GTB Great Lakes Fishing Regulations, Section 5.06***