

EMERGENCY TANSPORTATION APPLICATION

Grand Traverse Band members are eligible to receive up to \$1,000.00 in emergency transportation assistance per year, in documented EMERGENCY (life threatening) medical situations involving the Tribal member. **Documentation is required**, appointment card/letter, physician's note, orders, etc. These appointments must be scheduled outside of the six-county service area. There are no income guidelines for this assistance, but the request must be submitted at least 24 hours in advance for review and approval. Reimbursement for expenses is allowable if preplanning is *not* an option as long as original receipts are submitted. All other resources must be exhausted.

Name: _____ TID: _____

Contact Number: _____

Requesting Emergency Medical Assistance for:

- Food/meals
- Lodging
- Mileage / fuel
- All of the above

Brief explanation of request: _____

Receipts will be required for all allowable expenses which include: motel stay, mileage and meal allowance.

All documentation must be submitted with a Travel Closeout, to the Contract Health Office within 6 business days after return from the medical appointment.

Signature of Requester: _____ Date: _____

Grand Traverse Band Managed Care Committee approved? APPROVED DENIED

Committee member: _____ Date: _____

June 20, 2011:

Emergency Medical Transportation Assistance:

GTB Tribal members who have appointments for documented EMERGENCY (life-threatening) reasons are eligible to receive up to \$1,000.00 per fiscal year medical transportation assistance. Documentation must include: physician's note or physician's letter etc. identifying the appointment is for a life-threatening medical situation and all local medical services have been exhausted. These appointments must be scheduled outside of the GTB six-county service area; coverage will include the transporter and patient. ALL other possible resources must be exhausted. There are no income guidelines for this assistance but requests need to be made 24-hours in to determine eligibility and approval. When pre-approval is not an option, receipts may be submitted for approval of reimbursement within 30 days of the appointment that will follow the normal process and eligibility criteria. Reimbursement is contingent upon available funding and documentation of eligibility.

Federal Rates per the OMB will apply for reimbursement:

- Motel/hotel;
- Per diem for meals;
- Mileage

Amended:

3.26.2014:

1. The appointment must be for a GTB Tribal Member;
2. If the appointment is for an infant that is eligible for membership but not yet enrolled, the parents/guardians will sign a release for CHS staff to contact membership to retrieve eligibility clearance and assistance can be provided. The child must be enrolled within ~~60 days~~ of determining eligibility. *10 MONTHS*
3. In the event the child is not enrolled within the allocated time frame, CHS staff will hold all future requests for assistance from the Department until documentation is received.
4. Travel closeouts not submitted within the timeframe allowed, will suspend any further emergency transportation requests until the closeout is submitted.
5. Emergency Transportation request forms are provided for any GTB requesting assistance.



**The Grand Traverse Band of
Ottawa and Chippewa Indians**

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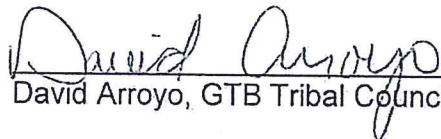
Certification of Tribal Council Action
Special Session of March 26, 2014

I hereby certify as the Tribal Council Secretary that the foregoing Motion was Approved and Adopted at the Special Session of the Grand Traverse Band of Ottawa & Chippewa Indians Tribal Council

Emergency Transportation Program CHS/RAO

Motion made by Tribal Council Treasurer Rohl and Supported by Tribal Council Member Gasco to approve the amendments to the Emergency Transportation Program to reflect it is for Grand Traverse Band members and in the case of eligible infants, identify the process for determining assistance if they are not enrolled at the time of service; and amending the amended portion, #2., for the last sentence to say the child must be enrolled within six (6) months of determining eligibility.

4 – FOR; 0 – AGAINST; 2 – ABSENT (Pedwaydon; Kewaygoshkum); 0 – ABSTAINING
Motion Carries



David Arroyo, GTB Tribal Council Secretary

cc: Loi Chambers, Division IV Manager

APR - 1 2014

GRAND TRAVERSE

CHARLEVOIX

LEELANAU

BENZIE

MANISTEE

ANTRIM