

Grand Traverse Band of Ottawa and Chippewa Government

Utilities

Self-Service Portal Instructions

These instructions are for Utilities Clients to access.

(See vendor self-service portal instructions for per-capita 1099 information).

Grand Traverse Band of Ottawa and Chippewa Government
Utility Services
Self-Service Portal Instructions

Accessing Your Account:

Navigate to the Utility Services Login Page at <https://nws.gtbindians.com/eSuite.Utilities> enter your Account number and name as it appears on your bill, and then click the **Login** button.

Grand Traverse Band of Ottawa and Chippewa Indians Utilities Services
Powered by Tyler Technologies

Account Login

You have been logged out of your account.

Provide the following information to access your account.

* Account Number *Including any dashes (ie. 002923-001)*

* Full Name *Exactly as it appears on your bill*

LOGIN

The utility account summary page will display showing the current billing status and giving you the ability to view current or prior bills. The link to make a payment is currently not active at this time.

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Account Summary View Bills Consumption Analysis Account History Make a Payment

Account Summary

Billing Status

[View Bill](#) [Make a Payment](#)

Balance on Last Bill	\$0.00
All Activity Since Last Bill	\$0.00
Total Due	\$0.00

Account Information

Account #

Service Address

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Account History allows for the viewing of all billing detail and the current amount due.

The screenshot shows the 'Account History' page. At the top, there is a navigation bar with the following items: Account Summary, View Bills, Consumption Analysis, Account History (highlighted), Make a Payment, and Log Out. Below the navigation bar, the page title 'Account History' is displayed. There are two date selection fields: 'From' with a dropdown menu showing '10/26/2016' and 'To' with a dropdown menu showing '10/26/2017'. To the right of these fields is an 'UPDATE' button. Below the date fields, the section 'Transactions' is titled. A table lists the following transactions:

Date	Type	Amount	Running Balance
10/02/2017	Bill	\$0.00	\$0.00
09/01/2017	Bill	\$0.00	\$0.00
08/01/2017	Bill	\$0.00	\$0.00
07/03/2017	Bill	\$0.00	\$0.00
06/01/2017	Bill	\$0.00	\$0.00
05/02/2017	Bill	\$0.00	\$0.00

Make a payment in the menu is currently not active.

The screenshot shows the navigation bar from the previous image. The text 'Powered by Tyler Technologies' is visible above the navigation bar. The navigation bar contains the following items: Account Summary, View Bills, Consumption Analysis, Account History, Make a Payment (circled in red), and Log Out.

Account security notice

The Grand Traverse Band of Ottawa and Chippewa Indians and its electronic service provider take great precautions to secure your information. To ensure your security and privacy when using a shared or public computer, always log out of the electronic portal and close all browser windows when finished. It is also recommended that you avoid accessing your account using an unsecured or public WiFi network.