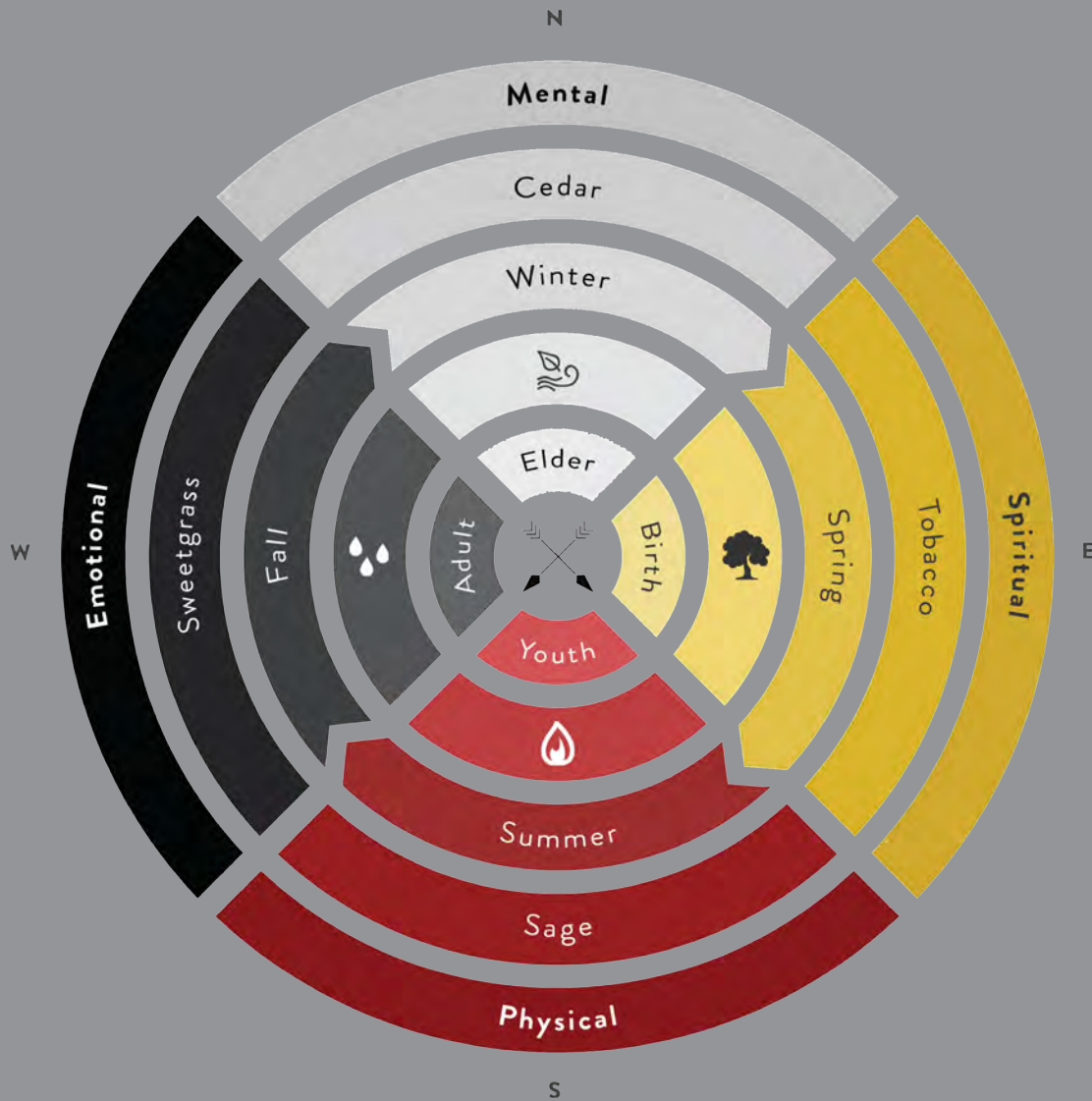




TRIBAL GOVERNMENT PROGRAM SERVICE MANUAL 2024-25





THE SEVEN GRANDFATHER TEACHINGS

Wisdom - Nbwaakaawin: To Cherish Knowledge is to know wisdom.

Love - Zaagidwin: To know love is to know peace. Love is based upon affection, respect and kindness. Love cannot be demanded. It must be earned and given freely from the goodness of your heart.

Bravery - Aakgehwin: To face life with courage is to know bravery. It is the personal strength to face difficulties, obstacles and challenges. It is the Courage to make positive choices. Never give in.

Humility - Dbaasendiziwin: To accept yourself as a sacred part of creation. Recognize the human need for balance in life. Know that you are equal to everyone else. Take pride in what you do & share your accomplishments with others.

Truth - Debwewin: To know the teachings of the 7 Grandfathers is to know the truth. Faithfully apply these teachings and trust in the Creator. Be true to yourself and true to your fellow man. Understand it. Speak it. Live by it.

Honesty - Gwekwaadiziwin: To walk through life with integrity is to know honesty. Do not be deceitful or use self-deception.

Respect - Mnaadendimowin: Respect is to honor all of creation. Honor our traditional roles and teachings. Honor our families, others and ourselves. Don't hurt anything or anyone, on the outside or the inside.

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Sandra L. Witherspoon
Chairwoman

GTB TRIBAL COUNCIL 2024

TRIBAL COUNCIL MISSION STATEMENT

"We, the Tribal Council of the Grand Traverse Band of Ottawa & Chippewa Indians, a Sovereign Nation, honor our ancestors and strive to empower the wellbeing of our present and future members. Our ultimate goal is to advance our Nation into an era of increased governmental vigilance that promotes and protects our culture, sovereignty, health, education, treaty rights, natural resources and financial stability."



Jane A. Rohl
Vice-Chair



Donna M. Swallows
Treasurer



Anna Miller
Secretary



Brian S. Napont
Councilor



Tina A. Frankenberger
Councilor



Angelina M. Raphael
Councilor

Department 1: Ge-ti-zid (Elders) “Manidoo Giizis” (Spirit Moon)

Department Manager: Delores “Dee” Wonegeshik

Telephone: (231) 534-7748

Email: Delores.Wonegeshik@gtb-nsn.gov



The Elder's Program provides meal service and site activities for all Elders in the six-county service area. For more information, contact your local Elder Coordinator.

Don't forget to check out our monthly event calendars! You can find them in the latest edition of GTB News and also online.

ELDER'S SITE COORDINATORS:

Antrim/Grand Traverse

Tanya Tanner (A-L):

(231) 534-7710 **Cell:** (231) 463-7858

Delora Wilson (M-Z):

(231) 534-7769

Benzie/Manistee

Agnes Gliniski: (Front Desk)

(231) 534-7821

Charlevoix

Barbara Kenwabikise:

(231) 534-7066 **Cell:** (231) 631-0281

Leelanau

Greg Bailey (A-L):

(231) 534-7740 **Cell:** (231) 492-4976

Melissa Martinez (M-Z):

(231) 534-7743 **Cell:** (231) 631-6095

ELDERS OFFICE HOURS:

Monday-Friday: 8am - 5pm

If your Elder Coordinator is unavailable due to scheduled activities, they will promptly respond to your message and address your concerns.

GTB Transportation

1. **Transportation** (231)534-7222 leave message transportation. If they are not available for the time you need, transportation will contact the CHR & Elders program.
2. Area CHR will contact you if they are providing transportation; if they cannot,
3. The elder's program will make contact and plan to provide transportation.
PLEASE CALL AS SOON AS YOU KNOW YOU NEED TRANSPORTATION. We, the Three Departments (*Transportation, Community Health Representative, and Elders Program*), **WILL DO OUR BEST TO HELP YOU GET TO YOUR APPOINTMENT TO AVOID CANCELLATION.**
4. Everyone must sign up for all activities to ensure we have enough materials, food, and/or transportation if that is provided in your area. It is very important for all-site activities to sign up.

ELDERS SERVICES:

1. **Elders Title VI:** Part A Elders Nutrition: Lunches Antrim/GT (3 mile site): Tuesday-Wednesday-Thursday; Charlevoix (east Jordan site): Wednesday & Thursday: Leelanau (elders complex site): coming soon. Serves GTB Elders aged 55+ in the six-county service area
2. **Care Giver Program:** Are you a care giver for older adults over 55 years of age or eligible grandchildren? Contact your Coordinator for more information.
3. **USDA Senior Farm Market:** Provides low-income seniors with coupons they can exchange for eligible foods at farmers markets
4. **Information/Referral:** Provides specific information to a client about available GTB, public and voluntary services and resources.

Department 2: Public Safety “Makwa Giizis” (Bear Moon)

Department Manager: Jolanda Murphy

Telephone: (231) 534-7111

Email: Jolanda.Murphy@gtb-nsn.gov



The Grand Traverse Band of Ottawa and Chippewa Indians Department 2 Public Safety departments provides for the safety and well being of the tribal community, its visitors and business enterprises.



TRIBAL POLICE

Main Line Telephone: (231) 534-7777

Tribal Police Captain: David Crockett

Desk Line: (231) 534-7182

**2300 N. Stallman Road,
Peshawbestown, MI 49682**

Protection of the public and enforcement of Tribal, State and Federal laws collaboration with federal government (US Attorney and FBI) for investigation and enforcement of federal crimes.

- ♦ Criminal Investigation
- ♦ Emergency Response Team
- ♦ Committee members: 911 Advisory Board and LEPC/LPT
- ♦ Search & Rescue
- ♦ Sex Offender Registry and Notification Program
- ♦ Safe Exchange Program
- ♦ Community Police activities
- ♦ Bicycle Registry

TRIBAL VICTIM ASSISTANCE PROGRAMS

Tribal Victim Assistance Director - Jackie Barnowski

Desk phone: (231) 534-7525

Cell phone: (231) 866-0544

Tribal Victim Services Coordinator - Leona Burfield

Desk phone: (231) 534-7641

Cell phone: (231) 631-6166

Provides direct victim assistance services to Native American victims of crime in the six-county service area. This program ensures that health and safety needs of the victims are met, responds to victim needs throughout the prosecution phase of crime, and provides support and assistance to victims of all types of crime.

Types of services provided by the GTB Tribal Victim Assistance Program include: informing victims of their rights, transportation assistance to court, emotional support, referrals for counseling or other assistance, victim notification, advocacy and support in Tribal/State/Federal Courts, assistance with relocation to a safe place, assistance in filing Personal Protection Orders (PPO's), assistance in filing for restitution, and assistance in filing Victim's Compensation Claims.

Sub-departments within Department 2 PUBLIC SAFETY

Tribal Police Department, Victim Assistance Services, SORNA, Fire and Rescue Department, and GTB Emergency Management.

Tribal Police, Victim Services, and SORNA assist victims of crime with fairness, dignity and respect, and effectively ensure offenders are held accountable through the judicial services, while ensuring the rights of the accused are protected.

Tribal Fire/Rescue Department provides first response services to critical emergencies occurring in designated areas on Tribal land and Mutual Aid throughout the county.

Tribal Emergency Management Office provides for the coordination and utilization of resources in the Tribe in an emergency or disaster situation in preparation for the mitigation, preparedness, response and recovery from natural and human-made disasters within the Reservation.

Department 2: Public Safety “Makwa Giizis” (Bear Moon)



SORNA PROGRAM - GRANT

(Sex Offender Registry and Notification Act)

Telephone: (231) 534-7632

2300 N. Stallman Road, Peshawbestown, MI 49682

The Sex Offender Registration and Notification Act is Title 1 of the Adam Walsh Child Protection and Safety Act of 2006. SORNA outlines mandatory minimum standards for sex offender registration and notification for all US jurisdictions, including states, federally recognized Tribes, and US territories. The purpose of this act is to help protect the public from sex offenders.

- ◊ Maintain GTB Sex Offender Registry; update verification information as required.
- ◊ Provide education to the community and staff regarding the Sex Offender Registry and GTB Sex Offender Registry Code.
- ◊ Work in conjunction with Tribal Police, Prosecutor, Tribal Court and GTB Legal Department to review and propose changes to the GTB SOR Code.
- ◊ Provide Community Notification of sex offenders registered with GTB.

GTB FIRE AND RESCUE DEPARTMENT

Main Phone Line: (231) 534-7666

Fire Chief: Garrett Fairchild

Main Line: (231) 534-7161

**3501 Putnam Road,
Peshawbestown, MI 49682**

Tribal Fire/Rescue Department provides first response services to critical emergencies occurring on Tribal land and Mutual Aid throughout Leelanau County.



FIRE AND RESCUE SERVICES

- ◊ Emergency Medical Technician Level EMS Response.
- ◊ 7 days a week fire and EMS response.
- ◊ CPR, First Aid and AED Training.
- ◊ Tribal Facility Inspections (buildings, playground, tornado shelters, homes).
- ◊ Drills (fire, tornado, evacuation, etc.).
- ◊ Wild-land Fire Management Program.
- ◊ Committees: Leelanau Fire Chiefs, Leelanau Fire Training, Local Medical Control, GTB and Leelanau County Emergency Planning, Leelanau County 911.
- ◊ Manages Mutual Aid Response for 6 county services area Tribal lands.



EMERGENCY MANAGEMENT

Telephone: (231) 534-7111

**2300 N. Stallman Road,
Peshawbestown, MI 49682**

Provides coordination and utilization of resources in the GTB Tribe in an emergency or disaster situation.

- ◊ Committee membership: Representation on Homeland Security Planning Board, Local Emergency Planning Committee (LEPC) and Local Planning Team (LPT) Committees, Leelanau County Emergency Management Office Tribal Liaison, Region 7 Emergency Preparedness Coordinators Committee and GTB Local Planning Team.
- ◊ Maintain National Incident Management System (NIMS) compliance requirements and mandates.
- ◊ Provide annual emergency preparedness staff training and exercises.
- ◊ Maintain Tribal Emergency Operations Plan (EOP) in collaboration with assigned departments.

Department 3: Tribal Management

“Nmebin Giizis” (Snow Crest Moon)

Interim Tribal Manager: Sonya Zotigh

Telephone: (231) 534-7136

Email: Sonya.Zotigh3@gtb-nsn.gov

COMMUNITY SATELLITE OFFICES

Tribal Government Administration

Peshawbestown

Main Phone Line: (231) 534-7750

Fax: (231) 534-7565

Benzie / Manistee Community Satellite

(231) 534-7820 **Fax:** (231) 534-7152

(231) 882-4116 **Fax:** (231) 882-4194

Charlevoix Community Satellite

(231) 534-7060 **Fax:** (231) 534-7148

(231) 536-0024 **Fax:** (231) 536-0074

Traverse City Community Satellite

(231) 534-7760 **Fax:** (231) 534-7773

OFFICE OF MANAGEMENT AND BUDGETS

(Accounting Department)

Interim Department Manager: Christina Loucks

Desk Line: (231) 534-7131

Main Phone Line: (231) 534-7622

Fax Line: (231) 534-7861

To provide the following direct services to the membership:

- ◊ Process applications & maintain database of Resident Tribal Members (RTM) for tax exemption. Issue (sales & use) tax exemption certificates for RTM's
- ◊ Issue per capita checks
- ◊ Provide copies of tax forms, upon request
- ◊ Provide verification of income, upon authorized request
- ◊ Calculate and process the annual payments to GTB elders from the Elders Trust Fund



BURIAL FUND

Main Phone Line: (231) 534-7622

The Burial Fund benefits are available for all duly enrolled Tribal Members. To obtain the benefit, a certified (original) death certificate and a copy of the funeral home contract. There are no beneficiary forms. Death Certificate and funeral home contract should be mailed to:

Grand Traverse Band

Attn: Accounting

2605 N. West Bay Shore Dr.

Peshawbestown, MI 49682

Once processed a two party check is mailed to the funeral home and made payable to the funeral home and the person who signed the funeral bill (contract).

Burial Assistance Food Applications requests can be handled through the Human Services Department please contact them at (231) 534-7910. The maximum amount that can be requested is \$500, the amount requested will be deducted from the burial fund benefit

Bereavement Announcement Line: (231) 534- 7464

OFFICE OF PROGRAM DEVELOPMENT & EVALUATION

The Office of Program Development and Evaluation works closely with tribal leaders and department managers to secure funding for new and existing programs and recommend program improvements to better meet the needs of Tribal Membership. Many of the grants that GTB applies for are highly competitive where GTB has been chosen out of pools of hundreds of applicants from all over the country. Grant funds are used for a variety of programs Head Start, Eyaawing Museum, Cultural Center building, and family violence prevention programs.

Department 3: Tribal Management

“Nmebin Giizis” (Snow Crest Moon)

Department Manager: Aaron Chivis

Desk Phone: (231) 534-7764

Email: Aaron.Chivis@gtb-nsn.gov



EYAAWING MUSEUM & CULTURAL CENTER

Telephone: (231) 534-7764

Eyaawing Museum was created by the Grand Traverse Band of Ottawa and Chippewa Indians to establish, gather, interpret, and maintain a record of the history of the Grand Traverse Band of Anishinaabek with respect for the circle of life, honor for our families, and the telling of our true heritage. This role promotes the GTB's belief that the culture, language and spirit of the Grand Traverse Band shall be recognized, perpetuated, communicated, supported, and shared with the people of all nations. Eyaawing translates as:

“Who we are” in Anishinaabemowin, the traditional language of the Grand Traverse Band of Ottawa and Chippewa Indians.

- ◇ Eyaawing museum is closed until further notice.
- ◇ Eyaawing is developing a new website for virtual exhibits, programming & online store.
- ◇ Eyaawing developing preservation and repatriation programs.
- ◇ Eyaawing developing plans for historic archives & GTB member archives for researching purposes.



ANISHINAABEMOWIN

Telephone: (231) 534-7758

Anishinaabemowin (our original language) and the Anishnaabek culture are a vital part of who we are as Anishinaabek. This is our identity and the two cannot be separated. Anishnaabek culture and language have been passed down from generation to generation by oral teachings.

The language and culture is of utmost importance today. Those Anishnaabek who are still knowledgeable and those who are presently learning Anishnaabemowin and culture, must continue to pass the teachings on to the next generation, through all oral, written, visual aids, necessary so these teachings will continue.



Department 3: Tribal Management “Nmebin Giizis” (Snow Crest Moon)



Department Manager: Melissa Petoskey

Desk Phone: (231) 534-7689

Email: Melissa.Petoskey@gtb-nsn.gov

HUMAN RESOURCES

Telephone: (231) 534-7100
https://bit.ly/GTBGovt_Jobs

The Human Resources Department would like to welcome all Tribal Members seeking employment, as well as current employees, to visit our operations located in the Government Annex building. Located in our department you will find our Employment Center, which serves as the main location for you to access all of the current job openings and apply for them on the spot. The Human Resources Department also serves as a base for current employees who may need assistance with any employment related issues, including benefits. We have a dedicated staff that would be more than happy to assist with any questions and/or concerns you may have.



477 PROGRAM

Main Line: (231) 534-7767

The 477 Program is a federally funded program that helps Tribal Members reduce joblessness and encourage self-sufficiency among federally recognized tribal (FRT) members within the Grand Traverse Band service area.

The 477 Program offers:

WEX - Adult Work Experience Client Support

- ◊ Assistance securing work tools, supplies, attire, childcare, temporary transportation costs. High School & GED Completion
- ◊ Dependent upon funding availability, an incentive stipend is awarded upon completion. Workforce Development Training
- ◊ Work Ethic, Interview Skills, Resume/Cover Letter
- ◊ Scheduled and delivered upon need and demand.

HOUSING DEPARTMENT

Interim Housing Manager: Sonya Zotigh

Email: Sonya.Zotigh2@gtb-nsn.gov

Main Housing Line: (231) 534-7800

The mission of the Grand Traverse Band Housing Department is to provide and promote safe, adequate and affordable housing opportunities for GTB Tribal Members. As the facilitator of housing for the tribal communities, the Housing Department is responsible for creating a healthy living environment for families through responsive initiatives that address social and economic concerns via a solution oriented education based housing program.

The Grand Traverse Band places a priority on home ownership as a means to stabilize communities by promoting self-sufficiency. While housing families is the primary mission of the Housing Department, the focus is on creating housing opportunities by assisting families to obtain the required knowledge necessary to make informed life decisions. In the absence of eligible GTB Tribal Members, the GTB Housing Department will provide these opportunities to other Federally Recognized Indian Families that live within the Grand Traverse Band six-county service area.

What Housing offers to Tribal Members:

- ◊ Housing applications & assistance for low-income, Market Rental & Mutual help (Unit Placing).
- ◊ Rental Security Deposit / First Month Rent Program
- ◊ Emergency Home Repair Applications
- ◊ Emergency Home Inspection
- ◊ Down Payment Applications
- ◊ Rental Subsidy Program
- ◊ Home Buyer Classes
- ◊ Budget Counseling / Financial Education
- ◊ Septic Pumping (Income qualified Homeowners)
- ◊ Handicap Accessible program

Resources for Other Programs:

- ◊ Information for House Insurance
- ◊ Well—Septic Applications
- ◊ Lot Assignment Applications
- ◊ Tax Exempt Application
- ◊ Human Services Application

Department 3: Tribal Management

“Nmebin Giizis” (Snow Crest Moon)

AUTOMOTIVE

Department Manager: Duane Burfield

Main Line: (231) 534-7705

The Mission of the Grand Traverse Band Automotive Repair Program is to provide quality automotive repair services for the Grand Traverse Band Tribal Government and Economic Development Corporation vehicles. The Grand Traverse Band Automotive Repair Program also offers automotive repair services to registered Grand Traverse Band Tribal Members living in the 6-county service area at rate of \$30 per hour with no mark on the cost of parts. All the automotive repair technicians are State of Michigan Certified with a combined experience of over 60 years.

Please call main line to set up a diagnostic appointment.

Requirements:

- Tribal Identification Card
- Vehicle Proof of Insurance
- Vehicle Registration - must be current and registered to the Tribal Member requesting repairs.

Our Services Include:

- ◊ Engine Repair
- ◊ Transmission and Drive-train Repairs
- ◊ Electrical Systems Repair
- ◊ Heating and Air Conditioning Repairs
- ◊ Wheel Alignment Services
- ◊ Exhaust and Brake Repairs
- ◊ Engine Performance and Tune-ups
- ◊ New Tire and Tire Repair Services

***We are unable to do ANY type of body work due to licensing requirements.**

PUBLIC WORKS

Department Manager: Joe Huhn

Desk Line: (231) 534-7491

Peshawbestown: (231) 534-7376

Turtle Creek: (231) 534-7496



The Grand Traverse Band Department of Public works is dedicated to supplying safe drinking water for the Peshawbestown community, Acme Twp. and Whitewater Twp. In addition, we provide superior wastewater treatment for discharge into West Grand Traverse Bay and ground water at the Turtle Creek wastewater facility. In doing so this department is contributing to the good health and well being of the community and the environment.

The GTB DPW oversees the following systems:

- ◊ Peshawbestown wastewater treatment plant and collection system
- ◊ Peshawbestown water system and distribution system
- ◊ Turtle Creek wastewater treatment plant
- ◊ Turtle Creek water system and distribution system
- ◊ Grand Traverse Resort water system
- ◊ Wells & septic program for the six county service area



Department 3: Tribal Management

“Nmebin Giizis” (Snow Crest Moon)

COMMUNICATIONS

Department Manager: Victoria Alfonseca

Desk Phone: (231) 534-7366

Main Line: (231) 534-7008

Email: GTBGovt.News@gtb-nsn.gov



The mission of the Communications program is to provide the membership with information about their tribal government operations, services, historical archive and all news concerning Native American livelihood.

- ◊ Mass Notification Services
- ◊ Activities include creating and distributing a monthly news publication, development and oversight of the tribal government website, audio/video recording and quick-print services.
- ◊ The tribal website address is: www.GTBindians.org
- ◊ The website gives access to all general government services and it includes a “Members Only” portion offering a video PLAYBACK archive of Tribal Council approved regular and special session meetings.
- ◊ The GTB News is a monthly publication providing program information, scheduled community activities, and reporting on events and services of the tribal government.
- ◊ Audio/Video recording services archive events and achievements of the tribal government.
- ◊ The Communication program also provides a quick- print and design services to all Government offices, EDC offices and the Tribal Membership.

Department 3: Tribal Management

“Nmebin Giizis” (Snow Crest Moon)

TRIBAL PROSECUTOR

Tribal Prosecutor: Wilson Brott

Main Line: (231) 534-7630

Email: Prosecutor@gtb-nsn.gov

2300 N. Stallman Road

Peshawbestown, MI 49682

The duties of the Tribal Prosecutor are primarily spelled out in the Tribal Code at 3 GTBC § 104, which states:

The Tribal Prosecutor shall:

- (1) be the chief law enforcement officer of the Tribe and shall be responsible for all criminal investigations and prosecutions in Tribal Court, including arraignments, motions, trials and appeals.
- (2) have the discretion to prosecute violations of the Tribe’s constitution, criminal code, ordinances and resolutions in Tribal Court.
- (3) work closely with the Tribal Court Administrator and Tribal Judge to improve the delivery of services within the Tribal Court and to assist the Court in case management and docket preparation.
- (4) serve as presenting officer in the Tribe’s Children’s Court and represent the Tribe in Indian Child Welfare cases in state jurisdictions upon the authorization of the ICW Committee or the Tribal Court.
- (5) prosecute violations of the Tribe’s fishing and conservation regulations as well as the regulations of the Chippewa-Ottawa Treaty Fishing Management Authority, in the Tribe’s Conservation Court.
- (6) establish a working relationship with local, state and federal jurisdictions and establish a protocol for coordinating criminal investigations and prosecutions with such local, state and federal jurisdictions.
- (7) review all charges and complaints of violations of Tribal codes and ordinances and determine what charges to bring and whom to charge.
- (8) review all requests for arrest warrants and search warrants to determine if all constitutional requirements are satisfied prior to approval or authorization.
- (9) serve, in his/her civil capacity, as in-house counsel for the various departments of Tribal government and shall render legal opinions when requested to do so.

The Tribal Prosecutor may also give advice to Tribal members and employees and shall provide pro-bono services to Tribal elders or Tribal members who are having legal problems which may be related to their status as Native Americans. These services may only be provided as time permits and may not take priority over normal prosecutor duties.

The Tribal Prosecutor also provides up to 30 hours of time on an annual basis to perform duties for the Compensation Committee as needed in conjunction with their responsibilities as defined in 1 GTBC Chapter 4.



Department 4: Facilities Management

“Ziizabaakwat Giizis” (Sugar Moon)

Department Manager: Ron Anderson

Desk Phone: (231) 534-7034

Email: Ron.Anderson@gtb-nsn.gov

FACILITIES MAINTENANCE

The Facilities Department mission is to provide the highest quality services to insure the health, safety and well being of Tribal Members, employees, community members and Tribal Property while preserving the integrity of our natural resources.



Maintenance Oversees:

- ◇ Over 110,000 square feet of office space to be cleaned daily.
- ◇ Over 100,000 square feet of common area such as bathrooms, hallways, conference rooms, closets, furnace rooms that need to be cleaned.
- ◇ There are 62 bathrooms that need to be cleaned daily.
- ◇ Approximately 60 acres of lawn to care for on a weekly basis.
- ◇ A Summer Camp near Alden (The Ne-zhon-zhawuk Park).
- ◇ Elders Park, Peshawbestown park and Antrim Beach Park
- ◇ The Arthur Duhamel Marina in Peshawbestown.
- ◇ Snow Removal services for GTB Gov. offices

Department 5: Conservation

“Naabidin Giizis” (Sturgeon Moon)

Interim Department Manager: La’Kota Raphael

Telephone: (231) 534-7500

Email: Lakota.Raphael@gtb-nsn.gov

Exercise of 1836 Treaty of Washington on waters and lands within the Ceded Territory.

COMMERCIAL FISHERIES ENFORCEMENT

- ◇ Commercial Vessel Inspections.
- ◇ Identification and documentation for Special Use Permits.
- ◇ Wildlife Survey Counts.
- ◇ Environmental Law Enforcement, storm runoff sites, building sites and permits.
- ◇ Great Lakes water safety instructor commercial vessels.
- ◇ Hunter Safety Course Certification.
- ◇ Inland Hunting, Fishing and Gathering Enforcement. Illegal dump sites enforcement.
- ◇ Committee memberships: Joint Law Enforcement Committee and Native American Fish & Wildlife Society.
- ◇ Natural Resource Protection.
- ◇ Water Quality, related invasive species location documentation.



INLAND:

- ◇ Produce, review and implement policies and Regulation booklets with Inland Hunting, Gathering and Fishing Rights as recommended by the Natural Resources and Environment Committee.
- ◇ Hunting, fishing, trapping, gathering licenses and special use permits.
- ◇ Turkey and Deer tags issued for appropriate seasons; organize and conduct lotteries for permit distribution.
- ◇ Elk and Black Bear tags issued for appropriate seasons; organize and conduct lotteries for permit distribution.
- ◇ Special use permits; disabled Tribal hunter permits, special needs subsistence/ceremonial permit and road kill special use permit.
- ◇ Issue and manage the distribution of spearing and netting permits for fish species including walleye, steelhead and salmon.



Department 5: Conservation

“Naabidin Giizis” (Sturgeon Moon)

INLAND (CONT.):

- ◇ Inland Boat/Snowmobile/ORV registration.
- ◇ Sleeping Bear Dunes National Lake-shore access passes.
- ◇ Huron-Manistee National Forest access passes.
- ◇ Issue camping permits, firewood permits among other permits authorizing Tribal Member resource use on USFS and State lands.
- ◇ Develop and foster working relationships with Federal and State Agencies to improve management efficiency, develop resource use agreements and improve productive communication with other resource management agencies.
- ◇ Wildlife Harvest monitoring including Deer Check Station, furbearer registration and other special inspections of harvested fish and game.
- ◇ Conduct Fisheries and Wildlife Habitat Surveys, Inventories and Assessments.

COMMERCIAL GREAT LAKES FISHING:

- ◇ Issue Commercial Fishing licenses: Captain, Helper and Subsistence
- ◇ Issue Commercial Vessel Observer Permits
- ◇ ORA Boat Registration



OTHER:

- ◇ Maintain Tribal Repository/Exercise of American Indian Religious Freedom Act.
- ◇ GPS Mapping and Technical Assistance.
- ◇ Plant, Insect and Fish Identification.
- ◇ Public Outreach and Education including Natural Resources Fair and Feast, kids free fishing days, fishery survey results reports to lake associations and watershed committees.
- ◇ Grant Writing and Administration for resource protection, restoration and enhancement projects with particular emphasis on collaborative projects.



Department 6: Membership

“Waabagonii Giizis” (Blossom Moon)

Department Manager: Monique Clifford

Telephone: (231) 534-7670

Email: Monique.Clifford@gtb-nsn.gov



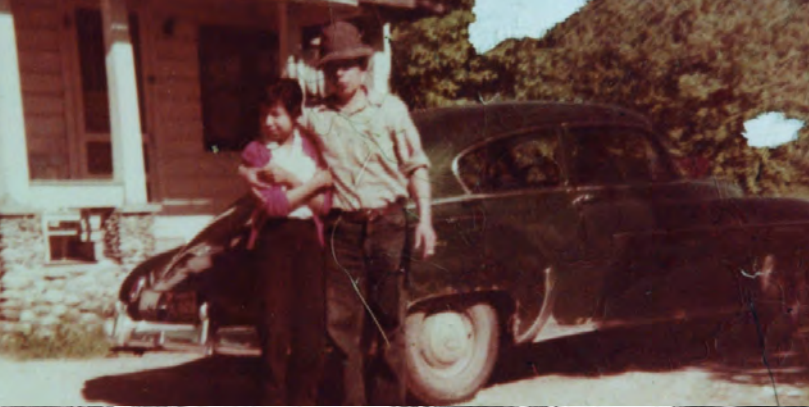
The Membership office offers services to applicants seeking to become members of the Grand Traverse Band of Ottawa and Chippewa Indians. These applications are evaluated and processed based on the criteria outlined in the Tribal Constitution, Article II, and the Enrollment Ordinance approved by Tribal Council, effective October 2, 2006. We also assist the Election Board. Additionally, we provide necessary data to all Tribal programs needing statistical data for applications and mailings. On a daily basis the staff makes updates to a database that manages data on member identification and vital statistics such as addresses and phone numbers.



This database is also used to generate mailing lists and labels as well as reports for other Tribal programs including the Tribal Newsletter. The database also stores the photographs and signatures of Tribal Members to provide Tribal IDs and it stores genealogical information. We also have improved our Tribal ID cards. The new cards have a holographic overlay and are more secure than the previous edition.

Other services offered through the Membership office include voter registration for Tribal elections and certifications for Michigan Indian Tuition Waiver Applications and Native American Employment Certifications. We also verify membership for Indian Child Welfare and Tribal Members who need CDIB's for other reasons.







Department 7: Human Services

“Miinan Giizis” (Berry Moon)

Interim Department Manager: Denise Johnson

Telephone: (231) 534-7255

Email: Denise.Johnson@gtb-nsn.gov

ANISHNAABEK FAMILY SERVICES

AFS Supervisor: Denise Johnson

Main Phone Line: 231-534-7124

Email: AFS@gtb-nsn.gov

Anishnaabek Family Services (AFS) Mission is to build a healthy community and strengthen our families by providing comprehensive strength-based and culturally appropriate services that promote healthy lifestyles and self-sufficiency in prevention and intervention services. Develop family programming for the community that creates awareness about the services available to prevent child abuse and neglect.

Prevention Services: Provided on a voluntary basis where there is an identified potential for child abuse or neglect.

Intervention Services: Provided when a substantiated report of abuse and neglect occurs within the six-county service area resulting in Tribal or State court involvement.

Licensing: Licenses foster care homes on the reservation.

Adult Services: Provides support, advocacy, referrals, and resources to vulnerable adults and Elders; assists with Adult Protective Services matters



BEHAVIORAL HEALTH SERVICES

Main Phone Line: (231) 534-7090

Email: GOVBehavioralHealth@gtb-nsn.gov

GTB Behavioral Health Services (BHS) strives to provide the highest quality, professional care while utilizing a variety of services and treatment modalities to address the issues of substance usage and mental health while adhering to Tribal, Federal and State professional ethical codes and standards of conduct within a safe and confidential environment. To incorporate cultural teachings and ceremonies within the treatment modalities to foster optimum balance in the mental, emotional, physical and spiritual aspects of the whole person and their family. BHS is a CARF Accredited Outpatient Substance Abuse Program providing Culturally integrated client-centered care by licensed and Certified Therapists.

BHS assists with outpatient & inpatient residential treatment referrals for substance use disorders and in the development of ongoing sober support to individuals upon their return to the community. A contractual Psychiatrist is available to provide medication management and psychiatric evaluations for adult clientele.



Department 7: Human Services

“Miinan Giizis” (Berry Moon)

BHS PROVIDES AND/OR REFERRAL FOR:

- ◇ Individual Counseling
- ◇ Weekly Zoom Peer Recovery Support Meetings
- ◇ Adult Psychiatric Evaluations
- ◇ Adult Psychiatric Medication Review
- ◇ Tribal Opiate Treatment
- ◇ Chemical Dependency Assessments
- ◇ Mental Health Assessments
- ◇ Secretary of State Driver's License Evaluation
- ◇ Traditional Healer Services Sweat Lodge Ceremony
- ◇ Auricular Acupuncture, Massage Therapy, & Other Alternative Therapies

Direct services can be provided at each of the four State Licensed locations:

- ◇ Peshawbestown – Medicine Lodge
- ◇ GTB 3-Mile Office – Traverse City
- ◇ Benzie Office
- ◇ Charlevoix Office



HUMAN SERVICES ASSISTANCE

Telephone: (231) 534-7910

Email: HumanServices@gtb-nsn.gov

Human Service's mission is to promote community self-sufficiency, physical & mental well-being for Tribal citizens within the six-county service area through direct service provision, education, & community involvement within the spirit of self-governance



Types of Emergency Assistance Available:

- ◇ Food assistance and/or GTB Food pantry
- ◇ Emergency Heating/Cooling Assistance
- ◇ Weatherization
- ◇ Various Emergency Assistance based on Grants received. (i.e.: LIHEAP, CSBG)

Documents required with application to be considered complete:

- ◇ Tribal ID for each household member with current updated information
- ◇ Driver's License or State ID for each adult member
- ◇ Social Security Card for each household member
- ◇ Proof of all household income
- ◇ Acceptable proof of income: Most recent 4 check stubs or Award letter for SSR or SSDI
- ◇ Bank statement showing direct deposit of SSDI, SSR or other Retirement/Pension

Income Guidelines:

Income guidelines are based on income from employment, fisheries income, odd jobs, and the like. Also, unearned income such as: unemployment, Social Security (disability and retirement), Per Capita, retirement pensions, child support and the like. Automatic qualifying incomes and Programs, TANF, SSI VA Pension/Retirement or Food stamps. One must be actively participating in these programs and provide official documentation. Households will be deemed eligible based on the income, based on household size. Household- all persons residing at one physical address, regardless of relationship. Households not participating in an automatic qualifying program, will be deemed eligible based on the household income, based on household size.

TRIBAL MEMBERSHIP

Tribal Constitution

Dept. 9: Tribal Court
CHANGING LEAVES MOON
(Aandaandenoo Giizis)

Tribal Council

Tribal Chairwoman

Executive Assistant
to Tribal Chairwoman

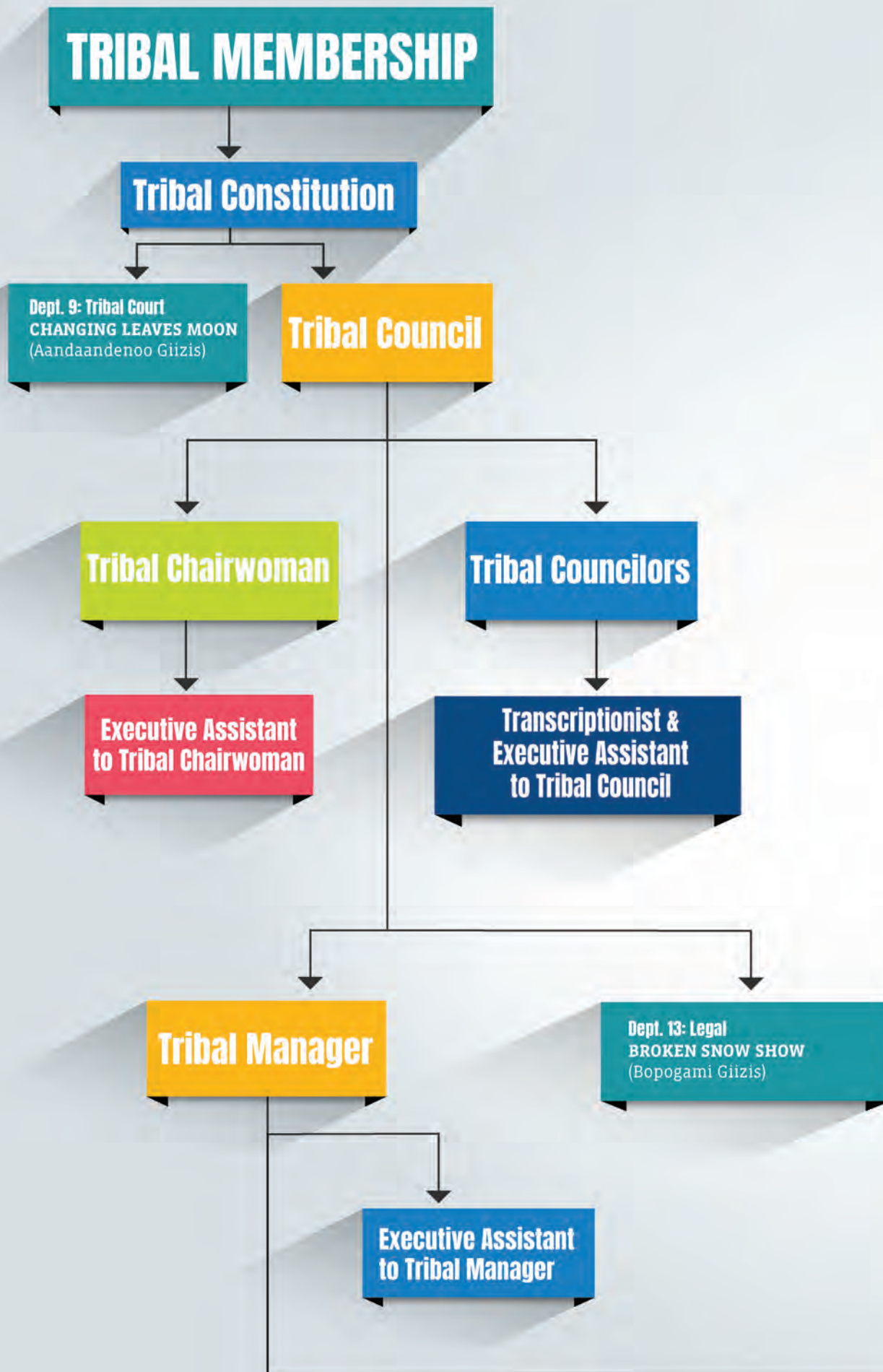
Tribal Councilors

Transcriptionist &
Executive Assistant
to Tribal Council

Tribal Manager

Dept. 13: Legal
BROKEN SNOW SHOW
(Bopogami Giizis)

Executive Assistant
to Tribal Manager



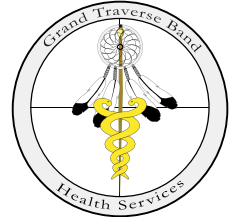


Department 8: Health Services “Minoomin Giizis” (Rice Moon)

Department Manager: Sonya Zotigh

Telephone: (231) 534-7241

Email: Sonya.Zotigh2@gtb-nsn.gov



GRAND TRAVERSE BAND FAMILY HEALTH CLINIC

Main Phone Line: (231) 534-7200

Emergency Closure Line: (231) 534-7669

For more information visit www.gtbindians.org
Select ‘**Health Services**’

The GTB Family Health Clinic is a family practice clinic providing comprehensive medical care for the whole family, offering preventative exams, well-health physical referrals, immunizations, and chronic disease management and other urgent and non-urgent services. Appointments can be scheduled by calling (231) 534-7200. Clinic hours are currently 8 a.m. to 5 p.m. daily Monday through Friday. The Receptionist will ask for your current address, telephone number and insurance information. This assists in the billing process and check in.

Please bring your Tribal ID/State ID at each visit.

PRESCRIPTION REFILLS

Prescriptions can be called in to the prescription refill line by dialing the clinic direct at (231) 534-7200 and choosing option 2. This line is checked daily, and prescriptions are filled within 48-72 hours. For any urgent prescription needs, please call the front desk at (231) 534-7200.

GTB PHARMACY COMING SOON!

The Grand Traverse Band Pharmacy is thrilled to announce that it will be opening soon at the Medicine Lodge. We will offer prescription services, including medication therapy management, as well as delivery and mailing of prescriptions to those who qualify.

To be eligible for prescription services at GTB Pharmacy, you must have an established relationship with the GTB Family Health Center. Our pharmacy will be staffed by two pharmacists and two licensed pharmacy technicians.

We are looking forward to becoming a part of the dynamic healthcare system here at the Medicine Lodge!



HEALTH TRANSPORTATION

Telephone: (231) 534-7222

Transportation is provided to GTB Members who are disabled and Elderly who have no other means of transportation, and are a priority for services. Requests can be made by calling Transportation Hot-line at (231) 534-7222 and made 72 hours in advance. Please leave your name, phone number, appointment date-time-location with a detailed message. Our Transporter will contact you regarding your transportation request.

*Please remember that transportation is dependent upon the availability of the Transporter. Client should have **no other means of transportation** available to them, and other resources including, but not limited to VA, FIA, Bata, family members and friends should be utilized before contacting the Transporter. All patients under the age of 18 must be accompanied by a parent or guardian.

The Health Transporter cannot assist in any medical decision making or medical guidance on your behalf. In the event GTB Tribal offices are closed due to inclement weather, there will be no transportation provided. Unless previously arranged, transportation requests outside the six-county service area must be made well in advance, and in a timely fashion in order to complete the request and necessary paperwork.

Department 8: Health Services

“Minoomin Giizis” (Rice Moon)

COMMUNITY HEALTH REPRESENTATIVES (CHR’S)

***CHR Specialist Supervisor:** Tamra Newton

***Leelanau / Benzie:** (231) 534-7205

CHR Specialist: Ranee Campo

Grand Traverse / Charlevoix: (231) 534-7772

Our CHR’s mission statement is to provide quality outreach healthcare services within our communities. Office hours are typically from 8a.m. – 5p.m daily, Monday through Friday. Our Representatives are available to assist in weekly vitals, medication refills, assist with filling out paperwork, locating resources for services that are available in their counties, organizing workshops, and assist in transportation if needed to health appointments, prescription pickup and delivery, and assist in the coordination of referrals. The CHR’s work in conjunction with the Medical & Dental Clinic’s for coordination of care, and provide for home visiting.

* For more information, please contact your local Community Health Representative.



GRAND TRAVERSE BAND DENTAL CLINIC

Telephone: (231) 534-7211

The Grand Traverse Band Dental Clinic is located in the Medicine Lodge and provides dental exams, cleanings, x-rays, crowns, selective implant services, as well as a variety of other services and procedures.

****Emergency dental services are provided daily.***

We currently have 4 dental operatories and are staffed with a full-time Chief Dentist, Dental Assistants, and Receptionist, and part-time Dentist and Hygienist. Current operational hours are 8AM-5PM M-F. New patient paperwork is available from our receptionist. Be sure to have your current address, telephone number, tribal ID, and insurance information. This assists in record keeping, billing, and check-in.



Department 8: Health Services

“Minoomin Giizis” (Rice Moon)



PURCHASED/REFERRED CARE (PRC)

PRC Manager: Stella Bailey

Desk Phone: (231) 534-7931

PRC Representative: Tiffany Gilmore

PRC Representative: (231) 534-7210

Purchased/Referred Care relies upon Federal and RAO dollars to support dental, medical, and optical services under the program, and serves eligible members in Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau, and Manistee Counties.

Priority Levels of Service are established at the beginning of each fiscal year in order to provide that funds will be available for services most needed by membership. Services will be covered based on availability of funds. If funds deplete the priority will go to Emergency/Urgent Level. Descriptions of Priority Levels of Service for Medical, Dental, and Optical are available upon request, and posted in the GTB Newsletter, and other Government buildings. We regret we cannot provide all services to all members; we are limited in our resources.

When direct services cannot provide the necessary health care for our clients, PRC eligible clients are then referred to outside Providers for care and follow up. Clients are encouraged to continually update their information with the PRC office, to keep benefits active.

Failure to do so may result in denied claims. PRC operates on a pre-approval basis. Appointments must be called in 48 hours in advance so that prior-authorization can be entered for billing-processing. Actions outside this procedure may result in payment



denial. Appointments can be called in to the PRC Hotline anytime at (231) 534- 7223, this line is checked daily.

Emergency services must be reported within 72 hours of incident. Elders have up to 30 days to notify PRC office. An emergency is defined as: Any medical condition for which immediate medical attention is necessary to prevent the death or serious impairment of an individual's health. With everyone's cooperation we can provide the help to those most in need of medical intervention. Please follow the procedures outlined so the system can operate smoothly for everyone.

Please keep your consent form updated yearly if you depend on someone to manage your medical affairs. Report all appointments on the hot line number listed. This ensures timely processing of billing and claims. For any questions or concerns please contact your PRC Representative for assistance.

If you have any questions or concerns about PRC program, please feel free to contact the PRC Manager.

Department 8: Health Services “Minoomin Giizis” (Rice Moon)

BENEFITS COORDINATOR

Benefits Coordinator: Vacant

Main Phone Line: (231) 534-7731

Our Benefits Coordinator assists Purchased Referred Care in determining alternate health resources, a requirement for P.R.C. Health coverage. Office hours are from 8 a.m. to 5 p.m. daily.

The Grand Traverse Band Family Health Clinic has a community partnership with the Department of Health and Human Services. This allows the Benefits Coordinator to assist with Medicaid. This is the website if you choose to apply on your own: <https://newmibridges.michigan.gov>

The Benefits Coordinator is trained through the Michigan Medicare Assistance Program and is a certified MMAP councilor. You may reach out for additional information or assistance with Medicare part B (reimbursement) and Medicare part D, Extra Help, and Dual Coverage. These are government websites that have useful information: www.ssa.gov and www.medicare.gov

The Benefits Coordinator trained with the Social Security Administration to support applying for disability and provide direction through the process.

Our Benefits Coordinator is a Tribal Veterans Representative and can offer information to Veterans requesting resources or assistance. If unable to assist she will refer you to the local Veterans Service Officer.

YOUR MEDICAL INFORMATION CANNOT BE DISCUSSED WITH ANYONE WITHOUT YOUR WRITTEN CONSENT.



Department 9: Tribal Court

“Aandaandenoo Giizis” (Changing Leaves Moon)

Department Manager: Chief Judge

Telephone: (231) 534-7050

Email: TribalCourt@gtb-nsn.gov



Article V of the Grand Traverse Band Constitution established the Tribal Judiciary as a separate branch of government with authority to hear matters arising under the Tribal Constitution, ordinances, regulations and/or judicial decisions consistent with self-determination and the Tribe's sovereign powers. The Tribal Judiciary consists of the Tribal Court (with one (1) full time Chief Judge and one (1) part time Associate Judge) and the Tribal Appellate Court (with three (3) Appellate Judges).

The Tribal Court (trial level court) is a court of general jurisdiction and hears all civil, criminal, juvenile, traffic, child protection, minor trust, fishing/hunting, etc. The Tribal Appellate Court hears all appeals from the Tribal Court. The Tribal Judiciary meets every quarter and makes policy decisions concerning the adoption of court rules, policies, etc.

The Tribal Court is open Monday through Friday from 7:30 A.M. to 5:00 P.M. (Open all day). Cases may be heard after normal business hours to accommodate Tribal Member schedules upon request.

Mailing Address: 2605 N. West Bay Shore Drive,
Peshawbestown, MI 49682.

Physical Address: 2809 N. West Bay Shore Drive,
Peshawbestown, MI 49682

CONTACT LIST:

<u>Phone Number</u>	<u>Cell Phone Number</u>
Main Line	
231-534-7050	N/A
Court Administrator	
231-534-7041	231-866-1238
Program Director/Court Clerk	
231-534-7030	N/A
Assostant Probation Officer / Court Clerk	
231-534-7027	231-492-6863
Probation Officer	
231-534-7546	231-631-4329
Bailiff/Civil Court Clerk	
231-534-7090	231-866-6014
Court Clerk	
231-534-7080	N/A
Data Entry Clerk / Clerical Support Assistant	
231-534-7020	N/A
SDVCJ Project Coordinator	
231-534-7377	231-463-8487
CTAS PA-3 Court Clerk / Peacemaker/Program Director	
231-534-7028	231-492-3047
VAWA Tribal Court Survivor Liaison/Program Director	
231-534-7381	231-492-7380
VAWA Intensive Probation Officer	
231-534-7024	231-492-6771

CTAS PA-3 DOMESTIC VIOLENCE COURT PROJECT - GRANT

The CTAS PA-3 Domestic Violence Court Project grant was awarded in Fiscal Year 2021. The goal of the grant is to strengthen the GTB Tribal Justice System by providing training, and to plan, create, implement and operate a specialty court for Domestic Violence crimes. The program focuses on a victim-centered approach to court cases, taking into consideration the needs and interests of victims of domestic violence during the court process. The program also focuses on reducing offender recidivism by using evidence-based practices for sentencing and probation.

Department 9: Tribal Court

“Aandaandenoo Giizis” (Changing Leaves Moon)

COURT APPOINTED ATTORNEYS

The Tribal Court contracts with attorneys to represent Tribal Members and/or Tribal Member interests in the Tribal Court. All the court appointed attorneys are Michigan Bar Licensed attorneys and available at no cost for:

- ◊ Criminal cases (represents Tribal Member & SDVCJ defendants);
- ◊ Guardian Ad Litem (represents interests of Tribal Member minors and incompetents);
- ◊ Probating Wills/Estates (represents decedent Tribal Members);
- ◊ Child Protection (represents Tribal Member parents in ICW cases); and,
- ◊ Domestic Violence (represents victims in select civil matters).

FEE SCHEDULE

The following is the Tribal Judiciary Fee Schedule at the time of printing. Some fees can be waived contingent upon approval of a fee waiver petition.

- ◊ Civil (including divorce and adoption): \$100
- ◊ Probate (including guardianship): \$100
- ◊ Consent Judgments: \$100
- ◊ Foreign Judgments: \$100
- ◊ Minor Trust: \$100
- ◊ Child Support: \$100
- ◊ Small Claims: \$60
- ◊ Appeals: \$150
- ◊ Civil Jury Demand: \$100
- ◊ Garnishment: \$50
- ◊ Motions (attorneys only): \$20
- ◊ Certified Mail: \$5
- ◊ Personal Service: Actual Cost
- ◊ Marriage: \$50 + mileage
- ◊ Copies of Court Documents: \$0.25/page
- ◊ Certified Copies: \$10
- ◊ Transcripts (actual costs): \$250 Deposit



TRIBAL COURT MISCELLANEOUS SERVICES

- ◊ Sign Language Interpreter. Available upon request to any party in a Tribal Court case.
- ◊ Spanish Language Interpreter. Available upon request to any party in a Tribal Court case.
- ◊ Notary Public Services. Available free of charge to all during regular court hours.
- ◊ Probation Services. In-Home Tether and Alcohol Monitoring (costs apply).
- ◊ Drug Testing, PBT Testing available to court clients and community (costs apply).
- ◊ MENS & AWARE program fees paid up front by Court but reimbursed by client. Available to Tribal Court case clients only.

Department 9: Tribal Court

“Aandaandenoo Giizis” (Changing Leaves Moon)

Department Manager: Chief Judge

Telephone: (231) 534-7050

Email: TribalCourt@gtb-nsn.gov



Logo By: Paul Raphael

SPECIAL DOMESTIC VIOLENCE CRIMINAL JURISDICTION (SDVCJ)

The Grand Traverse Band of Ottawa and Chippewa Indians (GTB) is an implementing tribe of SDVCJ. The SDVCJ program seeks to implement and exercise returned jurisdiction and sentencing authority as enumerated in the 2013 reauthorization of the Violence Against Women Act (VAWA). The 2013 VAWA provisions recognize and reaffirm the inherent right of Tribal justice systems to prosecute crimes of domestic violence, dating violence, and certain violations of protection orders committed by all persons, including non-Native, against Native individuals on Tribal land. The SDVCJ Program funds an SDVCJ Public Defender to represent indigent defendants charged under SDVCJ laws in Tribal Court. Program objectives include strengthening the GTB criminal justice system, ensuring victim rights, and holding perpetrators accountable.

PEACEMAKING - MNAWEEJEENDIWIN

Mnoweejeendiwin serves the physical, mental health, spiritual, emotional and educational wellbeing of Anishnaabek through development of traditional processes to resolve conflicts and promote a healthier lifestyle. Mnoweejeendiwin was established as an alternative to the “present” Tribal/State court system and applies traditional methods of conflict resolution and problem solving through consensus to build a stronger and healthier family and community. Mnoweejeendiwin clients are Tribal Members, members of other federally recognized tribes and non- Natives in our surrounding communities. Clients may seek the services of Mnoweejeendiwin on their own or may be referred by the Tribal Court. Mnoweejeendiwin services are primarily available in the six-county service area with limited services available outside the six-county service area contingent on Mnoweejeendiwin availability.

GRANTS TO INDIAN TRIBAL GOVERNMENTS PROGRAMS

The Grants to Indian Tribal Governments Programs (GITGP) was awarded to GTB in Fiscal Year 2023. This is a three-year grant. VAWA crimes include domestic violence, dating violence, sexual assault, sex trafficking and stalking.

The program will provide a VAWA Intensive Probation Officer who is able to cover VAWA specific crimes.

The program will also provide a Tribal Court Survivor Liaison-Program Manager. This position is a systems-based Victim Advocate for survivors of VAWA specific crimes stemming from GTB Tribal Court cases.

The program can provide civil legal representation for survivors of VAWA specific crimes.

Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)

Interim Department Manager: Erik Olsen

Telephone: (231) 534-7500

Email: Erik.Olsen@gtb-nsn.gov

3505 Putnam Rd.

Peshawbestown, MI 49682

Email: Erik.Olsen@gtb-nsn.gov

The Natural Resources Department provides the Tribal Membership with advocacy for hunting, fishing, gathering, and trapping rights in the ceded treaty territories. The mission of NRD is to protect and enhance the natural resources gifted to the Anishinabek by the Creator for past, present, and future generations.



GREAT LAKES

Department Manager: Erik Olsen

Desk Phone: (231) 534-7364

Email: Erik.Olsen@gtb-nsn.gov

- ♦ Issue Commercial Fishing licenses: Captain, Helper and Subsistence
- ♦ Issue Commercial Vessel Observer Permits
CORA Boat Registration
- ♦ Operation and maintenance of the Tribe's two commercial marina (Arthur Duhamel Marina, Peshawbestown, MI, Beaver's Landing Marina, St. James, MI)
- ♦ Collect fisheries data from the Tribal commercial fishery and open-water assessments in support of generating sustainable annual harvest guidelines.



ENVIRONMENTAL

Department Manager: Courtney Hessell

Desk Phone: (231) 534-7378

Email: Courtney.Hessell@gtb-nsn.gov

- ♦ NEPA Preparation and Compliance
- ♦ Phase I Contamination Surveys
- ♦ Surface Water Quality Monitoring
- ♦ Wetland Delineation
- ♦ Watershed Assessment
- ♦ Stream Assessment
- ♦ Stream bank Stabilization
- ♦ Soil Erosion Permits (on Trust parcels)
- ♦ Technical Assistance

Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



INLAND

Department Manager: Dan Mays

Desk Phone: (231) 534-7291

Email: Dan.Mays@gtb-nsn.gov

- ◊ Produces, reviews, and implements policies and Regulation booklets, with Inland Hunting, Fishing and Gathering Rights as recommended by the Natural Resources and Environmental Committee
- ◊ Develop and foster working relationships with Federal and State Agencies to improve management efficiency, develop resource use agreements and improve productive communication with other resource management agencies.
- ◊ Wildlife harvest monitoring including furbearer registration and other special inspections of harvested fish and game.
- ◊ Conduct Fisheries and Wildlife surveys, inventories and assessments.
- ◊ Native Species Restoration-Operation of GTB's Lake Sturgeon Streamside Rearing Facility and future re-introduction of Arctic Grayling.



AGRICULTURE

Department Manager: William Derouin

Desk Phone: (231) 534-7023

Email: William.Derouin@gtb-nsn.gov

- ◊ Develop relationships with granting agencies related to agriculture programming at GTB.
- ◊ Establish relationships with local producers, tribal entities, and government agencies to leverage GTB agricultural resources for GTB member benefit
- ◊ Demonstrate sustainable farming practices, soil management and food production techniques
- ◊ Offer agricultural advice to GTB members home gardens and agricultural businesses.
- ◊ Identify organic waste streams at GTB to begin composting organic waste for use as compost/fertilizer
- ◊ Maintain existing GTB agricultural properties
- ◊ Provide education programming related to agriculture for GTB members
- ◊ Advise Tribal Council on agricultural land acquisitions



Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



Department Manager: William Derouin

Desk Phone: (231) 534-7023

Email: William.Derouin@gtb-nsn.gov

AGRICULTURE & FOOD SOVEREIGNTY

Formed in 2019 after years of effort and coordination by tribal members, the Agriculture & Food Sovereignty Department is the vehicle by which The Grand Traverse Band of Ottawa and Chippewa Indians pursues the ambitious goal of establishing food sovereignty in the future. What does “Food Sovereignty” look like? In a bright future envisioned by the GTB councilors and members who worked to establish this new department, the Tribe is able to produce food and food products for the tribal community.



UTILIZING EXISTING AGRICULTURAL RESOURCES:

Over the 6 - County Service Area; Charlevoix, Antrim, Grand Traverse, Leelanau, Benzie, and Manistee, GTB has over 1,000+ acres of agricultural lands. These lands range from former apple orchard in Peshawbestown and near Turtle Creek Casino, to a former dairy farm adjacent to the GTB Charlevoix Satellite Office. These lands are valuable assets that can be put to use growing food and medicine for current members and future generations. Currently, the Agriculture and food Sovereignty Department is determining the “low hanging fruit”, or most readily accessible lands, that can be worked into production.

Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



ANNUAL SERVICES AND PRODUCTS OFFERED TO GTB COMMUNITY

- ♦ **GTB AGRICULTURAL WORKSHOPS:** We host a range of workshops throughout the year based on seasonal activities. This includes crop planting and harvest, sugar bush workshops, deer processing workshops, canning workshops and more. These activities are posted in the GTB Newsletter.
- ♦ **GTB-MADE FARM PRODUCTS:** Every year GTB Agriculture & Food Sovereignty Department distributes over \$12,000 in produce, fertilizer, meals, plant starts and seed. This is done at our workshops, GTB Health Fair, GTB Pow-Wow, and NRD Fair and Feast
- ♦ **FOOD PREPARATION FOR GTB EVENTS:** GTB Agriculture Staff have been tasked with cooking for many large GTB Events. This has included the MMIP Event, National Night Out, End of Summer Bash, and Fair and Feast. GTB Agriculture Staff have ServSafe Certification for Kitchen Management and Food Handling. This food preparation has included recipe cards and cooking instructions for meals to help incentivize healthy eating.
- ♦ **GTB FOOD PANTRY FOOD PURCHASING:** 2023-2025 GTB Agriculture has been the main supplier of food for the GTB Food Pantries after receiving over \$1.2 million in a USDA – Local Food Purchasing Grant. This grant has allowed GTB Food Pantries to receive all locally produced food. GTB has also provided food distribution contracts to a network of food pantries throughout the Grand Traverse Region, becoming a leader in providing for people in need. We partnered with several non-profits that specialize in purchasing and



distributing food. This has greatly increased the access to quality locally produced food in our region.

- ♦ **DISC GOLF COURSE MAINTENANCE:** With the proper equipment to help maintain the Strongheart Disc Golf Course, GTB Agriculture has helped to mow and maintain the current disc golf course since 2020.
- ♦ **COMMUNITY INFRASTRUCTURE:** Over the past year we have built 4 new pavilions for the GTB community. 1 at the Peshawbestown Farm, 1 at the Strongheart Center, 1 at the GTB Sugar Bush, and 1 at the Benzie Satellite Office. These structures are open for community use and will be used to host programming.
- ♦ **AGRICULTURAL PLANNING AND GRANT WRITING:** Much of the growth in the Agriculture Department is spurred by grant funding. This has meant that the Department grows in the direction of successfully received grants. We continue to gather input from the tribal community via survey data and from GTB Tribal Council via Work Sessions to help shape the direction of the program. Potential future areas of growth include: bison herd management, orchard management, sugar bush expansion, and building a commercial kitchen for community food processing.

Department 10: Natural Resources “Niibiishan Binaakwenoon Giizis” (Falling Leaves Moon)



Program Manager: Brett Fessell

Desk Phone: (231) 534-7857

Email: Brett.Fessell@gtb-nsn.gov

RIVER RESTORATION

- ◊ Build and apply collaborative relationships, technical capacity, and community connections to restore, document and showcase the vital importance of healing watersheds and associated natural features for future generations-Noojimon' Ziibi-Healing Rivers
- ◊ Technical assistance and guidance on NRCS Conservation Practices, stream and riparian corridor restoration projects and monitoring and evaluation efforts to document improvements of ecological functions related to the projects.
- ◊ Grant writing and program administration for projects related to resource protection, restoration and enhancement projects with particular emphasis on collaborative projects.
- ◊ Consultation and project development related to watershed restoration initiatives, projects and programs.



- ◊ Stream and riparian corridor restoration
- ◊ Aquatic Organism Passage (AOP)
- ◊ Dam removal-river restoration
- ◊ Forest community establishment
- ◊ Invasive species management
- ◊ NRCS program conservation practice guidance
- ◊ Technical Assistance and Guidance
- ◊ Building effective restoration and conservation partnerships
- ◊ Grant writing and program administration
- ◊ Stream mapping, monitoring and functional assessments
- ◊ Consultation on land conservation and protection
- ◊ Traditional Ecological Knowledge (TEK) application guidance
- ◊ Restoration career guidance, mentoring and education connections
- ◊ Education, outreach, advocacy and community relations



Department 10: Natural Resources

“Niibiishan Binaakwenoon Giizis”

(Falling Leaves Moon)



OTHER

- ◊ Hunting, fishing, trapping, gathering licenses and special use permits.
- ◊ Issue Turkey and Deer tags issued for appropriate seasons.
- ◊ Issue Elk, Black Bear and Lake Sturgeon tags issued for appropriate seasons; organize and conduct lotteries for permit distribution.
- ◊ Issue Disabled Tribal Hunter Permits, Special Needs Subsistence/Ceremonial Permits and Road-Kill Special Use Permits.
- ◊ Issue and manage the distribution of spearing and netting permits for fish species including walleye, steelhead and salmon.
- ◊ Inland Boat/Snowmobile/ORV registration.
- ◊ Sleeping Bear Dunes National Lakeshore access passes.
- ◊ Huron-Manistee National Forest access passes.
- ◊ Issue camping permits, firewood permits among other permits authorizing Tribal Member resource use on USFS and State lands.
- ◊ Maintain Tribal Repository/Exercise of American Indian Religious Freedom Act.
- ◊ GPS Mapping and Technical Assistance.
- ◊ Plant, Insect and Fish Identification.
- ◊ Operation and Maintenance of the Tribe's Arthur Duhamel (Peshawbestown) and Beaver's Landing (St. James) Marinas.
- ◊ Glass, Plastic, Cardboard Recycling Bins located adjacent to Eagletown Market.
- ◊ Coordinate battery drop-off/recycling at each Tribal Office.
- ◊ Public Outreach and Education including Natural Resources Fair and Feast, kids free fishing days, fishery survey results reports to lake associations and watershed committees.
- ◊ Scuba Diving (Advanced Open Water) underwater search and recovery.



Department 11: Regulatory/ Gaming Commission “Baashkaakadin Giizis” (Freezing Moon)



Department Manager: Kelly Kiogima

Telephone: (231) 534-7541

Email: Kelly.Kiogima@gtb-nsn.gov

GAMING COMMISSION

The mission of the Grand Traverse Band Gaming Commission is to promote and safeguard integrity, honesty, and fairness in all gaming activities on GTB Trust Land through effective regulation. To accomplish this, the Gaming Commission diligently monitors gaming to ensure compliance with the Indian Gaming Regulatory Act (IGRA), Class III Compact, GTB Gaming Code (Title 18), internal controls, and regulations promulgated by the National Indian Gaming Commission (NIGC).

Regulatory/Gaming Commission

- ◊ Internal Audit
- ◊ Compliance
- ◊ Background & Licensing
- ◊ Surveillance

For additional information please visit: www.gtbindians.org



Department 12: Education

“Minidoonhs Giizis” (Little Spirit Moon)

Department Manager: Dawn Shenoskey

Telephone: (231) 534-7753

Email: Dawn.Shenoskey@gtb-nsn.gov

Indian Education provides educational opportunities and guidance to be successful Life Long learners through parental, staff, and community involvement by preparing Tribal Members of all ages to be successful through our support and promotion of the use of our traditional culture and language.

KITCHI MINOGINING TRIBAL SCHOOL

Tribal School Teacher: Vacant

Main Phone Line: (231) 534-7759

A state recognized, non-public school, operating classrooms in Benzonia, Charlevoix, Traverse City, and Peshawbestown as well as online courses using a State-approved curriculum and instruction for high school students. Staffed by one State of Michigan Certified Teacher. KMTS credits and diplomas are accepted by both public schools and State college and universities.

KMTS OFFERS

- ◊ Alternative Education Program for high school students
- ◊ High school completion for adult students
- ◊ GED preparation for adult students
- ◊ Tutoring services for high school and College students
- ◊ Credit recovery for public high school students
- ◊ Tutoring services for summer school students, including SEP, GRASP, etc
- ◊ Computers with Internet access
- ◊ Letter and Resume creation, including editing and proofreading
- ◊ Community Education

PRE-K – 12TH EDUCATION

Indian Education Program Director: Melissa Alberts

Indian Education Assistant: Dana McClellan

Main Phone Lines: (231) 534-7765 **OR** (231) 534-7356

Fax Line: (231) 534-7773

For students enrolled in school & residing within Antrim, Benzie, Charlevoix, Grand Traverse, Leelanau, and Manistee counties. Academic support and monitoring services are rendered by Student Support Advisor and a State of Michigan Certified Teacher. The Education Program hosts and/or collaborates to provide educational events, activities, and services throughout the school year; which include:

- ◊ Summer Education Program (SEP)
- ◊ Back-to-School Extravanzas
- ◊ In-school and After-school support and tutoring services
- ◊ College Visits
- ◊ School Clothing
- ◊ Extra-curricular support
- ◊ Drivers Education
- ◊ Senior Expenses



Department 12: Education

“Minidoonhs Giizis” (Little Spirit Moon)

TITLE VI – DOE GRANT

GTB administers the Title VI Formula Grant serving American Indian/Alaska Native students at three schools within the 6-county area: Benzie Central, Elk Rapids, and Frankfort-Elberta. Eligible Students must be members or a descendant of a parent or grandparent of a Federally Recognized Tribe.

Title VI Indian Education is designed to assist in sharpening the unique educational and culturally related needs of Indian students so they may achieve to the same high standards expected of all students. The Title VI Program hosts and/or collaborates to provide educational events, activities, and services throughout the school year; which include:

- ♦ Summer Education Program (SEP) support
- ♦ Backpack and school supplies distribution
- ♦ In-school and after-school tutoring services
- ♦ In-school and after-school support and monitoring
- ♦ Academic and cultural enrichment support

NAADIMAADI-DA

Truancy Intervention Specialist: Kaylie Hutcheon

Office Phone: (231) 534-7755

Cell Phone: 231-631-1672

Email: Kaylie.Hutcheon@gtb-nsn.gov

The Naadimaadi-daa Truancy Prevention Program is located in the Heritage Library. This program offers assistance for K-12, enrolled GTB members in the six-county services area struggling to attend school on a regular basis. Grant funded, this program strives to collaborate with families to improve home and school issues so education can be a priority.

HIGHER EDUCATION PROGRAM

Email: HigherEducation@gtb-nsn.gov

Scholarships for GTB members attending Michigan Public College or Universities seeking their post-secondary Degrees; also, for Adult Vocational Training (AVT) students seeking licensure and certifications for students attending Michigan based, accredited training facilities. Scholarships are awarded based on numbers of credits and/or hours per semester or program.

HERITAGE LIBRARY

Heritage Librarian: Francis Carew

Main Phone Line: (231) 534-7751

The main branch is located at the Life Long Learning Building in Peshawbestown with “Little Libraries” located at each of the GTB Satellite Offices in Benzonia, Charlevoix, and Traverse City and are open to the public. Grant funded; the library’s main collection consists of a unique assortment of Native American themed books and movies. Regularly scheduled programs and activities including Community Education Series. Computers with Internet access.

YOUTH SERVICES

Youth Coordinator Program Director: Vacant

Main Phone Line: (231) 534-7231

To provide youth and family oriented activities that promote a healthier and nutrition lifestyle, preventative against alcohol and drugs, improve self-esteem and family involvement. Teaching and strengthening Anishnaabe culture to educate youth on the Seven Grandfather Teachings.

The Tribal Youth Enrichment Program (TYEP) is to give GTB youth 0-17 years of age living within the six-county service area, the opportunity to participate in activities that will enhance and support self-development. Funding can be used for a variety of purposes that may include but are not limited to cultural, education, sport and summer camp fees, music and dance lessons, class trips, or other appropriate need.

0-4 years old = \$125,

5-12 years old = \$175,

13-17 years old= \$200,

18 years old (in school) = \$200.

Community Event will be hosted throughout the year to promote intervention and prevention for GTB communities and GTB families.

Summer Programs will be held in collaboration with other programs to hold a summer youth program between June and August.

Department 12: Education

“Minidoonhs Giizis” (Little Spirit Moon)



BENODJENH CENTER

Benodjenh Center Supervisor: Trista Erickson

Main Phone Line: (231) 534-7650

Mission Statement: “In order for a child to achieve a positive self-concept, it is essential that he/she will be allowed success in his/her development. Together with parents, staff and community members the resources and experiences will be provided whereby the child will attain this success.”

Philosophy of Education: We believe that children learn best when their basic needs are met. Children need a safe, secure, and inviting environment in order to feel comfortable. Quality relationships and interactions between staff and peers paired with a balance of child initiated and teacher directed activities is how children will gain the tools necessary for school readiness and ultimately life long success.

The Benodjenh Center is open Monday through Friday from 7:30 am to 5:30 pm. Childcare is available for children between the ages of 3-12 years old. The Benodjenh Center Head Start /GSRP and Early Head Start serve GTB children and families and other eligible families on or near the reservation.

CATEGORIES

Head Start GSRP / (3-5 year olds)

Early Head Start Center Base (0-3 year olds)

Early Head Start Home Base (0-3 year olds) which include children and their families and pregnant women.

HEAD START/GSRP/EARLY HEAD START HOURS

8:30 A.M. –3:30 P.M. Monday through Thursday Child Care is available for children 3-12 years old from 7:30 am—5:30 pm, Monday through Friday.

Department 12: Education

“Minidoonhs Giizis” (Little Spirit Moon)



STRONGHEART CIVIC CENTER

2700 Strongheart Way
Peshawbestown, MI 49682

Strongheart Center Supervisor: Leanne “Tana” Alber

Phone Line: (231) 534-7457

Front Office: (231) 534-7551

The Strongheart Center is located adjacent to the Medicine Lodge. The Strongheart Civic Center is a beautiful facility that promotes healthy living within the community. Strongheart hosts various community activities/ events/classes throughout the year. The first floor includes basketball hoops, dance room, stretching space, locker/shower area, and Saunas. The second floor includes free weights, cardio equipment, circuit & cross fit area, and a walking track.

GTB offers ‘fitness flex’ time to employees supporting exercise during the lunch hour.

Strongheart Center & other GTB Fitness areas are FREE for GTB tribal members & employees during fitness flex time.

GTB HAS TWO OTHER FITNESS CENTERS

Charlevoix Satellite Office (room #12)

10085 Wa-Ba-Noong Mi-Kun

East Jordan, MI 49727

For more information, please contact

(231) 534-7060

Benzie-Manistee Tribal Satellite Office (Room #126)

7282 Hoadley Rd. Benzonia, MI 49616

For more information, please contact

Tammy Broome

(231) 534-7831

STRONGHEART HOURS:

WINTER HOURS: (NOV1-MAY 31)

Monday – Thursday

6:30 am - 8:00 pm

Friday

6:30 am - 7:00 pm

Saturday

9:00 am – 3:00pm

SUMMER HOURS: (JUNE 1-OCT 31)

Monday – Thursday

6:30 am - 7:00 pm

Friday

6:30 am - 6:00 pm

Saturday

9:00 am - 1:00 pm

Department 13: Legal

“Bopogami Giizis” (Broken Snow Shoe)

Department Manager: John Petoskey

Telephone: (231) 534-7601

Email: John.Petoskey@gtb-nsn.gov

John Petoskey, General Counsel

(231) 534-7279

Michael Long, Tribal Attorney

(231) 534-7978 or (231) 631-5124

Sylvia Esparza, Assistant General Counsel

(231) 534-7615

Page Paul, Legal Affairs Administrator / Coordinator

(231) 534-7601

LEGAL REPRESENTATION

The Tribal Council is the client of the GTB Legal Department. The Legal Department strives to provide professional, competent, comprehensive and timely services in all matters related to the client's constitutional functions as the executive and legislative branches of the GTB government. The legal services provided include: legal representation in disputes involving GTB, drafting legislation and providing professional advice related to the programmatic functions and interactions of the GTB tribal government between the various departments of GTB, as well as with its tribal citizens, and the tribal government's relationship and coordination with the federal, state, and local governments.

2% PROGRAM

The 2% program is the result of the Consent Decree, which settled Tribes v. Engler (Case No. 1:90-CV-611, U.S. District Court, Western District Michigan). With this settlement, the Grand Traverse Band agreed to pay 2% of its video gaming revenue to local units of government, as defined in the stipulation, no later than 60 days after October 1st and March 31st of each year. This payment schedule was modified with the consent of the State of Michigan to July 31st and January 31st of each year because the fiscal year of the GTB's gaming operations is calendar-based. Local units of government applying for 2% grants are provided copies of the 2% Guidelines and 2% application, both of which were approved by Tribal Council. Since the 2 percent allocation began in 1994, the Grand Traverse Band has allocated \$46,967,135.79 to local organizations.



Department 13: Legal

“Bopogami Giizis” (Broken Snow Shoe)



LAND & ROADS MANAGEMENT OFFICE

Land Acquisition Manager: Robert Kalbfleisch

Desk Phone: (231) 534-7716

Email: Rob.Kalbfleisch@gtb-nsn.gov

The Land & Roads Management office is charged with overseeing many issues related to GTB’s land acquisitions, property management, fee-to-trust matters, transportation planning, road maintenance, road construction, residential tribal lots for members and mapping of GTB properties.

This office maintains files for the Tribe’s 2,981 acres of land of which 1,673 acres are in Trust with the USA for GTB. Over the last 20 years the Tribe’s Roads program has received over 64 million dollars through the BIA Tribal Transportation Program to build new roads and improve existing roads. This funding has been used to construct several Tribal residential roads and sidewalks and streetlighting. It also has been used for constructing Government, EDC and GT Resort roads, sidewalks and parking lots. A portion of this funding has allowed the Tribe to Co-Op projects with local County Road Commissions and MDOT to reconstruct county and state roads that serve the GTB population throughout the six county service area.



Notes

This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across its entire width, providing a template for handwriting practice or general note-taking. The margins are consistent on all sides.

[illegible]



COMMUNITY SATELLITE OFFICES

Peshawbestown Tribal Government Administration

Phone: (231) 534-7750

Fax: (231) 534-7565

Benzie / Manistee Community Satellite

Phone: (231) 534-7820 **Fax:** (231) 534-7152

Phone: (231) 882-4116 **Fax:** (231) 882-4194

Charlevoix Community Satellite

Phone: (231) 534-7060 **Fax:** (231) 534-7148

Phone: (231) 536-0024 **Fax:** (231) 536-0074

Traverse City Community Satellite

Phone: (231) 534-7760

Fax: (231) 534-7773



Revised: October 2024