

GTB Higher Education Scholarship Program
Required Items for Adult Vocational Training Students

Student: _____

Adult Vocational Training (AVT) Certification, Diploma, or Licensure seeking student, new and continuing, use this checklist of required items to ensure you have a complete file.

PRIOR TO PROGRAM START:

Higher Education/Adult Vocational Training Scholarship Program Application

- All students - Required at program sign up.

Michigan Driver's License or State of Michigan Identification, copy

- All Students – Required at program sign up.

Tribal Identification, copy

- All Students – Required at program sign up.

Program Contract/Agreement – Must outline program expectations i.e. number of hours for completion and Program cost information showing balance due.

- All Students – Required at program sign up.

THROUGHOUT PROGRAM DURATION:

Student Progress Report

- Must be submitted monthly and include the number of hours of attendance made by the student toward completion. ***Required to remain eligible to receive scholarship.**

Account Summary/Student Billing

- Must show any balance due by student to school and may be shown on the student progress report. ***Required to remain eligible to receive scholarship.**

Please return all items to:

GTB Higher Education Program, 845 Business Park Drive, Traverse City, MI 49686

or

highereducation@gtb-nsn.gov